

**Human Services Board Agenda - Jefferson County**  
**Jefferson County Courthouse County Board Room 205**  
**311 S Center St**  
**Jefferson, WI 53549**

**Date:** Tuesday, July 14, 2020 **Time:** 8:30 a.m.

**Join Zoom Meeting**

<https://zoom.us/j/95062131885?pwd=WmdUais4TIZ3TGJIYkZyYUM4bm51QT09>

**Meeting ID:** 950 6213 1885

**Password:** 387014

+13126266799,,95062131885# US (Chicago)

**Date:** Tuesday, July 14, 2020 **Time:** 8:30 a.m.

**Committee Members:**

**Jones, Dick (Chair)**  
**Kutz, Russell (Vice-Chair)**  
**Tietz, Augie**  
**Wineke, Michael**

**Crouse, Cynthia (Secretary)**  
**Schultz, Jim**  
**Golden, Leslie**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the July 14, 2020 Agenda
5. Public Comment *(Members of the public who wish to address the Board on specific agenda items must register their request at this time.)*
6. Approval of June 9, 2020, Board Minutes
7. Communications
8. Review of the May 2020 Financial Statement
9. Discuss and Approve June 2020 Vouchers
10. Division Updates: Economic Support, Administration, Aging & Disability Resource Center, Behavioral Health, and Child & Family Division
11. Discussion and Possible Action on New Professional Service Contracts *(Psychiatric Evaluations, CCS Regional Service Array, Child Alt Care, and Foster Care)*
12. Discussion and Possible Action on Requests from Public Hearing
13. Discussion and Possible Action on Bonding Projects
14. Discussion and Possible Action on Parents as Teachers grant
15. Discussion on Business Plan given the CoVid changes
16. Marsh Country Health Alliance Update
17. Director's Report
18. Adjourn

**Next Scheduled Meetings:**

Tuesday, August 11, 2020, at 8:30 a.m.

Tuesday, September 8, 2020, at 8:30 a.m.

***A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

**Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

# JEFFERSON COUNTY HUMAN SERVICES

## Board Minutes

June 9, 2020

**Board Members Present via Zoom:** Richard Jones, Russell Kutz, Augie Tietz, Cynthia Crouse, Jim Schultz, and Michael Wineke

**Others Present:** Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; Economic Support Manager Jill Johnson; Aging & Disability Resource Division Manager Sharon Olson and Office Manager Kelly Witucki

**1. CALL TO ORDER**

Mr. Jones called the meeting to order at 4:00 p.m.

**2. ROLL CALL/ESTABLISHMENT OF QUORUM**

Leslie Golden absent /Quorum established.

**3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**

Ms. Cauley certified that we are in compliance.

**4. REVIEW OF THE JUNE 9, 2020 AGENDA**

No changes

**5. PUBLIC COMMENTS**

No comments

**6. APPROVAL OF THE MAY 12, 2020 BOARD MINUTES**

Mr. Wineke made a motion to approve the May 12, 2020 board minutes.

Mr. Kutz seconded.

Motion passed unanimously.

**7. COMMUNICATIONS**

No communications

**8. REVIEW OF APRIL 2020 FINANCIAL STATEMENT**

Mr. Bellford reviewed the April 2020 financial statement (attached) and reported that there is a projected positive year-end fund balance of \$943,360. This balance includes \$650,000 from our reserve carryover, but excludes any prepaid adjustments. Projections this early in the year are very volatile and subject to change.

**9. REVIEW AND APPROVE MAY, 2020 VOUCHERS**

Mr. Bellford reviewed the May 2020 summary sheet of vouchers totaling \$400,674.26 (attached).

Mr. Tietz made a motion to approve the May 2020 vouchers totaling \$400,674.26.

Mr. Schultz seconded.

Motion passed unanimously.

**10. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER**

**Child & Family Resources:**

Mr. Ruehlow reported on the following items:

- The Key Outcome Indicators are all being met.

- Our Alternate Care costs for April are \$124,500 and our Residential Treatment Center costs will start to go down in the next couple of months, as a couple of our youth will be moved to Group Homes.
- We received the Department of Health Services Coordinated Services Team Grant for \$15,000. The money will help the agency continue to offer services virtually. We will be purchasing iPads and the data for those, along with extending our IY curriculum and buy additional materials. We will also be purchasing materials for families to have at home and additional items such as therapy games and therapy toys.

**Behavioral Health:**

Ms. Cauley reported on the following items:

- Crisis contacts are up to 6602 through May, compared to 5654 in 2019. For the entire year in 2014, we had 6065.
- We had 7 emergency detentions for May and we are currently at 60 for the year. Our diversion rate is 73%.
- Adult Alternate Care costs have decreased. In May they were approximately \$44,000 and in February they were around \$50,000.
- We are exploring with the Greater Watertown Health Foundation to bring a national consultant firm here to do strategic planning for mental health and substance abuse with private providers across the county.
- The Crisis Innovation Grants funds an EMH position that works with over 167 licensed facilities in Jefferson County. This position has created crisis plans with individuals who have had contact with law enforcement as well as training facility staff in coping techniques. This has helped to reduce the number of calls Law Enforcement receives from these facilities.

**Administration:**

Mr. Bellford reported on the following items:

- Billing is staying up-to-date as all of the teams are staying up to date on their approvals.
- We are staying up-to-date with collecting revenue.
- Capital Projects
  - The county had posted an RFP for several of the capital projects that are to be completed in 2020. They will soon be reviewing those bids.

**Economic Support:**

Ms. Johnson reported on the following items:

- Our **Key Outcome Indicators** were as follows:
  - In May we received 373 applications compared to 731 April and 551 in March.
  - The *Consortium Call Center* must answer calls timely within 95% of the time. The Call Center was at 99.17%.
- Requests for the food pantry have increased. We received a \$200 donation from the Jefferson American Legion and have some additional funding to come.
- Currently, there is only 4 staff in the building, but we are holding a meeting this week with Workforce Development to start discussing re-opening the center and bringing back some additional staff.

**ADRC:**

Ms. Olson reported on the following items:

- Our Key Outcome Indicators are met.
- June 15<sup>th</sup> is International Elder Abuse Awareness Day. This day is marked with the idea that people from every nation will come together to lend their voice against the abuse and suffering that is inflicted on the older generation. It is a global social issue that affects the health and rights of millions of older people, and a problem that deserves the attention of the international community. Our awareness banner is displayed on the turnoff for Annex Road.
- APS- We welcomed Kassie Kluge to our team on June 1<sup>st</sup>
- ADRC - staff continue to telecommute as part of current ADRC operations. Staff continues to provide wellbeing phone calls to HDM recipients recognizing their vulnerability. There was 1096 contacts in May (includes the wellbeing contacts).
- Beginning in June, the ADRC Key Outcome Indicator (KOI) will measure the timeliness in which staff provides enrollment counseling to assist the customer with the selection of a Family Care, Partnership and IRIS program and have the enrollment or referral submitted to the MCO or IRIS agency.
- The Senior Farmer Nutrition Program vouchers are available. Due to COVID-19, the ADRC has decided to process applications over the phone, staff will mail out the application for signature and then when returned the vouchers will be mailed to the recipients.
- Nutrition- Key Outcome Indicators are being met. Meals are up from the same period in 2019 but the number of participants, in particular congregate meal participants, is down. The program added ten new participants for HDM in May. Starting June 17, HDM participants signed up to receive weekend meals delivered with their Friday meal. Also in June we are working to expand the number of delivery days for HDM participants on the Johnson Creek route. Our future plan is to offer curbside delivery at select locations.
- Transportation and Mobility Manager- In April, the ADRC Driver / Escort Program began limiting rides to only "critical" rides, which has included trips to Dialysis and Cancer Treatments. Additionally, a few trips were made for grocery shopping for people who no other means to get food. Ridership increased in May (402 one-way trips) as clinics have been opening up again and some elective procedures are again taking place. At present, we have implemented all the CDC recommended safety precautions for Rideshare, Taxi, Limo and other Passenger Drivers that pertain to COVID-19. Additionally, we are in the process of installing sneeze shields (vinyl barriers) between the front and rear vehicle seats as added protection for our drivers and patrons.

**11. DISCUSSION AND POSSIBLE ACTION ON NEW PROFESSIONAL SERVICE CONTRACTS (AODA Residential and Daycare)**

Ms. Cauley reported that we have two new service providers. (attached)

Mr. Wineke made a motion to approve the contracts as listed.

Mr. Tietz seconded.

Motion passed unanimously.

**12. DISCUSSION AND POSSIBLE ACTION ON INNOVATION IN SOCIAL EMOTIONAL DEVELOPMENT GRANT**

We received the Social Emotional Development Grant through Department of Health Services. The grant is for \$54,005.50 and will run from December 2020 to December 2021.

Mr. Wineke made a motion to approve the Innovation in Social Emotional Development Grant.

Ms. Crouse seconded.

Motion passed unanimously.

**13. DISCUSS POTENTIAL AGENDA ITEMS FOR THE JULY BOARD MEETING**

- Budget/Funding Requests
- Update on Telehealth and staff working remotely

**14. DISCUSS THE PUBLIC HEARING & REVIEW BOARD POLICIES**

Mr. Jones referred to guidelines on the Policy Statement for Funding Requests for the upcoming public hearing.

**15. PUBLIC HEARING – HUMAN SERVICES DEPARTMENT 2021 BUDGET**

**16. ADJOURN**

Mr. Tietz made a motion to adjourn the meeting.

Mr. Schultz seconded.

Motion passed unanimously.

Meeting adjourned at 5:19 p.m.

Respectfully submitted by Kelly Witucki

**NEXT BOARD MEETING**

Tuesday, July 14, 2020 at 8:30 a.m.

Workforce Development Center, Room 103

874 Collins Road, Jefferson, WI 53549

**Public Hearing**

**The following people registered to speak and did so at the public hearing.**

**John Anhalt, God Touch Ministry**

Mr. Anhalt was not requesting a donation, but wanted to let the board know of the services that his ministry offers.

**Kenny Strege, Citizen**

Mr. Strege was not requesting a donation, but wanted to thank the board for all their time and support with helping the community.

# Financial Statement Summary

## May, 2020

We are projecting a positive year-end fund balance of \$1,199,715. This balance includes \$650,000 from our reserve carryover, but excludes any prepaid adjustments. Projections this early in the year are very volatile and subject to change.

### **Summary of Variances:**

**Revenue:** Overall, revenues are projected to be unfavorable by \$976,073. This is up from \$1,407,624 last month, because of increased revenue projections for CSP, foster care collections, CLTS, and various Aging/ADRC programs.

- CCS revenues are projected to be under budget by \$793,685. We added several new CCS and FCT positions in 2020 that were anticipated to bill MA. We have had several vacant positions, so we did not have any of the revenue or expenses associated with them. The projected revenue is based on January-March billings, which are consistent with 2019 billings. CCS and FCT expenses are projected to be under budget by \$568,355.
- CSP revenues are projected to be under budget by only \$1,102, compared to \$226,007 last month. We are now basing our projection on several months of billing.
- MA Collections for Winnebago/Mendota hospitalizations are projected to be over budget by \$182,951. This is based on our actual collections through April. While we have collected quite a bit of revenue, our hospitalization expenses are also significantly over budget.
- Income Maintenance and W2 program revenue is projected to be under budget by \$142,296, compared to \$191,369. This is because we have not received any enhanced funding yet in 2020. That typically comes later in the year. Additionally, our RMS payment was \$41,516 this year, compared to \$195,583 last year. We budgeted for combined enhanced funding and RMS funding amount of \$100,000 for 2020. We did obtain our 2020 allocations, which accounted for the increased from last month.
- CLTS revenue is projected to be \$70,982 over budget, as we continue to provide additional services. We obtained increases to our CLTS contract from DHS in March and again in June of 2020.
- ADRC revenue projections increased from last month because of additional 2019 carryover and additional CARES funding. The nutrition program has also seen a revenue increase, due to additional CARES and FFCRA funding.
- We obtained an additional \$21,593 in May from DCF for out-of-home costs incurred in 2019. We are hopeful to obtain more of this funding to help with 2020 costs.

**Expenditures:** Overall, expenses are projected to be favorable by \$2,175,788. We carried over money for several projects, positions, and trainings that we do not anticipate using this year. The favorable projection in 2020, along with comparative 2019 balances, is due to the following:

Program	2020 Projected Balance	2019 Balance
Salary and Fringe	Favorable \$962,028	Favorable \$448,570
Child Alternate Care	Favorable \$557,706	Favorable \$631,469
Hospitals & Detox	Unfavorable \$4,425	Favorable \$332
CLTS	Unfavorable \$218,732	Unfavorable \$486,295
Operating Costs	Favorable \$156,724	Favorable \$293,154
Operating Reserve	Favorable \$650,000	Favorable \$650,000

### **Major Classifications Impacting the Balance**

- **Salary expenses are projected to be under budget by \$639,213:** This is because of numerous vacant or unfilled positions, most of which are in CCS and in the Management/OH teams.
- **Fringes and benefit expenses are projected to be under budget by \$322,815:** Most of this is due to health insurance, which can still be very volatile because of unfilled positions and changes in coverage. In 2019, we had \$2,292,257 in health insurance expenses. Our 2020 budget is for \$2,666,842. We are projecting \$2,494,599 in health insurance expenses right now for 2020.
- **Children Alternate Care expenses are projected to be under budget by \$557,706.**

	2020	2019
May	\$115,121	\$145,704
Monthly Average	\$141,467	\$139,269
YTD Total (through May)	\$707,333	\$696,344

- **Hospital/Detox is projected to be favorable \$178,525 (Net basis):**

	Budget	Actual	Projection
Revenue	\$356,635	\$224,818	\$539,586
Expenditures	\$1,271,224	\$531,521	\$1,275,650
Net	\$(914,589)	\$(306,703)	\$(736,064)

We ended 2019 with a net balance of \$(912,372).

- **CLTS expenses are projected to be over budget by \$218,732.** Expenses have increased, along with revenue, as we've added more staff and children to service.

- **Operating Costs are projected to be under budget by \$156,724.** This includes Employee Travel, which are projected to be under budget by \$69,393, and Capital Outlay, which are projected to be under budget by \$47,300.
- **Operating Reserve:** We are projecting a year-end balance of \$650,000 in the operating reserve.

**BEHAVIOR HEALTH DIVISION:** Projected unfavorable balance of \$176,658.

In May of 2020, we received a Winnebago/Mendota charge of \$28,530. In April of 2020, we received a Winnebago/Mendota credit of \$2,427.

**CHILDREN & FAMILY DIVISION:** Projected favorable balance of \$700,031, because of reduced alternate care costs and increased CLTS revenue.

**ECONOMIC SUPPORT DIVISION:** Projected unfavorable balance of \$59,386, because of uncertainty related to IM enhanced funding payments. This has increased in the past month because of the 2020 IM allocations.

**AGING & ADRC DIVISION:** Projected favorable balance of \$106,558. We have received additional CARES Act and FFCRA funding for several programs, including the ADRC, the nutrition programs, III-B (Supportive Services), and III-E (Family Caregiver). We have also received carryover funding for the ADRC.

**ADMINISTRATIVE DIVISION:** Projected unfavorable balance of \$20,830.

**OPERATING RESERVE:** Projected favorable balance of \$650,000.

Statements are unaudited.



**JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT**  
**STATEMENT OF REVENUES & EXPENDITURES**  
 Projection based on MAY 2020 - Financial Statements

**SUMMARY**

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
Federal/State Operating Revenues	3,553,237	3,450,695	7,003,932	16,644,533	7,253,880	16,433,240	17,409,313	(976,073)
County Funding for Operations (tax levy & transfer in)	3,846,880	0	3,846,880	9,291,262	3,902,592	9,366,221	9,366,221	(0)
<b>Total Resources Available</b>	<b>7,400,117</b>	<b>3,450,695</b>	<b>10,850,813</b>	<b>25,935,795</b>	<b>11,156,472</b>	<b>25,799,461</b>	<b>26,775,534</b>	<b>(976,073)</b>
Total Adjusted Expenditures	9,827,434	904,841	10,732,275	25,234,116	11,455,370	25,610,296	27,786,084	2,175,788
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>(2,427,317)</b>	<b>2,545,854</b>	<b>118,538</b>	<b>701,679</b>	<b>(298,898)</b>	<b>189,165</b>	<b>(1,010,550)</b>	<b>1,199,715</b>
Balance Forward from 2019-Balance Sheet Operating Reserve	1,010,550		1,010,550	1,166,829		1,010,550	1,010,550	0
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,416,767)</b>	<b>2,545,854</b>	<b>1,129,088</b>	<b>1,868,508</b>	<b>(298,898)</b>	<b>1,199,715</b>	<b>0</b>	<b>1,199,715</b>

**REVENUES**

**STATE & FEDERAL FUNDING**

MH & AODA Basic County Allocation	384,960	430,269	815,229	1,956,549	813,603	1,956,549	1,952,647	3,902
Children's Basic County Allocation	331,850	189,459	521,309	988,673	563,349	1,251,141	1,352,038	(100,897)
Family Care County Contribution	0	0	0	0	0	0	0	0
Children's L/T Support Waivers	0	539,264	539,264	1,363,700	445,245	1,294,233	1,068,587	225,646
Behavioral Health Programs	76,019	114,181	190,201	389,963	171,530	487,958	411,673	76,285
Community Options Program	6,328	83,143	89,471	214,748	90,883	214,730	218,118	(3,388)
Aging & Disability Res Center	239,880	181,849	421,729	1,008,024	421,572	1,012,149	1,011,773	376
Aging/Transportation Programs	375,821	(50,086)	325,735	739,184	298,056	777,063	715,335	61,728
Project YES!	0	0	0	82,289	0	0	0	0
Youth Aids	332,933	29,489	362,422	813,439	317,865	727,326	762,877	(35,551)
IV-E Legal and Legal Rep	15,884	5,541	21,424	33,160	19,198	51,419	46,074	5,345
Family Support Program	0	0	0	0	0	0	0	0
Children & Families	84,683	(11,445)	73,238	225,794	120,120	240,385	288,288	(47,903)
ARRA Birth to Three	0	0	0	0	0	0	0	0
I.M. & W-2 Programs	83,011	717,720	800,731	1,799,615	672,883	1,472,624	1,614,920	(142,296)
Client Assistance Payments	95,903	67,312	163,214	273,823	125,972	290,301	302,333	(12,032)
Early Intervention	65,573	3,412	68,985	165,564	68,985	165,564	165,564	0
<b>Total State &amp; Federal Funding</b>	<b>2,092,845</b>	<b>2,300,107</b>	<b>4,392,952</b>	<b>10,054,527</b>	<b>4,129,261</b>	<b>9,941,442</b>	<b>9,910,227</b>	<b>31,215</b>

**COLLECTIONS & OTHER REVENUE**

Provided Services	845,165	968,203	1,813,368	4,703,208	2,352,442	4,639,249	5,645,860	(1,006,611)
Child Alternate Care	60,718	0	60,718	135,506	58,333	145,724	140,000	5,724
Adult Alternate Care	84,415	0	84,415	163,540	83,333	202,595	200,000	2,595
Children's L/T Support	105,798	107,055	212,854	492,308	277,297	510,848	665,512	(154,663)
1915i Program	(1,123)	12,608	11,486	148,971	54,347	85,120	130,433	(45,313)
Donations	40,999	5,763	46,762	136,239	45,988	108,807	110,371	(1,564)

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
Cost Reimbursements	75,446	(14,219)	61,227	171,757	63,439	142,461	152,254	(9,794)
Other Revenues	248,973	71,178	320,151	638,477	189,440	656,993	454,656	202,338
<b>Total Collections &amp; Other</b>	<b>1,460,392</b>	<b>1,150,588</b>	<b>2,610,980</b>	<b>6,590,006</b>	<b>3,124,619</b>	<b>6,491,798</b>	<b>7,499,086</b>	<b>(1,007,288)</b>
<b>TOTAL REVENUES</b>	<b>3,553,237</b>	<b>3,450,695</b>	<b>7,003,932</b>	<b>16,644,533</b>	<b>7,253,880</b>	<b>16,433,240</b>	<b>17,409,313</b>	<b>(976,073)</b>
<b><u>EXPENDITURES</u></b>								
<b><u>WAGES</u></b>								
Behavioral Health	797,808	5,000	802,808	1,828,260	810,899	1,962,097	2,005,753	(43,655)
Children's & Families	790,938	50,000	840,938	1,837,513	798,931	2,018,250	1,961,072	57,178
Community Support	405,210	0	405,210	944,827	434,082	972,505	1,041,798	(69,293)
Comp Comm Services	653,467	0	653,467	1,294,020	762,071	1,568,321	1,921,713	(353,392)
Economic Support	543,453	0	543,453	1,291,718	553,604	1,304,286	1,328,650	(24,364)
Aging & Disability Res Center	211,022	0	211,022	514,079	224,976	506,453	539,943	(33,490)
Aging/Transportation Programs	217,623	0	217,623	489,419	212,804	522,294	510,730	11,564
Childrens L/T Support	185,731	0	185,731	346,397	195,412	445,755	468,989	(23,235)
Early Intervention	136,374	0	136,374	321,186	136,759	327,297	328,222	(924)
Management/Overhead	437,849	20,000	457,849	1,117,554	516,783	1,098,837	1,240,280	(141,444)
Lueder Haus	127,811	0	127,811	296,515	129,647	306,747	311,153	(4,405)
Safe & Stable Families	32,187	0	32,187	80,971	37,918	77,249	91,003	(13,754)
Supported Emplmt	0	0	0	0	0	0	0	0
<b>Total Wages</b>	<b>4,539,472</b>	<b>75,000</b>	<b>4,614,472</b>	<b>10,362,459</b>	<b>4,813,888</b>	<b>11,110,092</b>	<b>11,749,306</b>	<b>(639,213)</b>
<b><u>FRINGE BENEFITS</u></b>								
Social Security	333,079	0	333,079	766,875	361,964	799,390	868,713	(69,323)
Retirement	297,253	0	297,253	661,258	320,787	713,408	769,888	(56,480)
Health Insurance	1,000,531	30,511	1,031,042	2,292,980	1,111,184	2,494,599	2,666,842	(172,243)
Other Fringe Benefits	307,452	0	307,452	332,633	113,152	325,047	349,815	(24,768)
<b>Total Fringe Benefits</b>	<b>1,938,315</b>	<b>30,511</b>	<b>1,968,826</b>	<b>4,053,746</b>	<b>1,907,087</b>	<b>4,332,444</b>	<b>4,655,258</b>	<b>(322,815)</b>
<b><u>OPERATING COSTS</u></b>								
Staff Training	19,487	0	19,487	94,847	26,773	46,579	70,458	(23,879)
Space Costs	110,980	0	110,980	287,293	110,407	266,352	264,977	1,374
Supplies & Services	503,032	3,808	506,841	1,247,888	508,325	1,174,306	1,220,980	(46,674)
Program Expenses	106,661	0	106,661	219,521	72,559	265,662	174,141	91,521
Employee Travel	33,359	0	33,359	157,283	61,805	80,060	149,453	(69,393)
Staff Psychiatrists & Nurse	164,574	0	164,574	398,405	174,154	394,978	417,969	(22,991)
Birth to 3 Program Costs	79,193	20,000	99,193	231,964	100,833	238,063	242,000	(3,937)
Busy Bees Preschool	482	0	482	4,360	1,083	1,158	2,600	(1,442)
ARRA Birth to Three	0	0	0	0	0	0	0	0
Opp. Inc. Payroll Services	0	0	0	0	0	0	0	0
Other Operating Costs	70,161	0	70,161	48,038	16,071	92,189	38,571	53,618
Year End Allocations	(18,759)	(15,305)	(34,064)	(72,558)	(2,823)	(83,753)	3,870	(87,622)
Capital Outlay	92,779	0	92,779	423,205	128,225	260,440	307,740	(47,300)
<b>Total Operating Costs</b>	<b>1,161,949</b>	<b>8,504</b>	<b>1,170,453</b>	<b>3,040,245</b>	<b>1,197,413</b>	<b>2,736,036</b>	<b>2,892,760</b>	<b>(156,724)</b>

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
<b><u>BOARD MEMBERS</u></b>								
Per Diems	1,705	0	1,705	4,125	1,925	4,092	4,620	(528)
Travel	96	0	96	574	308	230	738	(508)
Training	0	0	0	0	0	0	0	0
Aging Committee	0	0	0	0	0	0	0	0
<b>Total Board Members</b>	<b>1,801</b>	<b>0</b>	<b>1,801</b>	<b>4,699</b>	<b>2,233</b>	<b>4,322</b>	<b>5,358</b>	<b>(1,036)</b>
<b><u>CLIENT ASSISTANCE</u></b>								
W-2 Benefit Payments	0	0	0	0	0	0	0	0
Donation Expenses	4,168	0	4,168	16,607	12,629	10,003	30,309	(20,306)
Medical Asst. Transportation	0	0	0	0	0	0	0	0
Energy Assistance	39,470	0	39,470	123,925	64,812	94,728	155,550	(60,821)
Kinship & Other Client Assistance	56,836	0	56,836	103,979	37,201	136,406	89,283	47,122
<b>Total Client Assistance</b>	<b>100,474</b>	<b>0</b>	<b>100,474</b>	<b>244,511</b>	<b>114,643</b>	<b>241,137</b>	<b>275,142</b>	<b>(34,005)</b>
<b><u>MEDICAL ASSISTANCE WAIVERS</u></b>								
Childrens LTS	83,191	490,192	573,384	1,563,713	480,934	1,372,974	1,154,242	218,732
<b>Total Medical Assistance Waivers</b>	<b>83,191</b>	<b>490,192</b>	<b>573,384</b>	<b>1,563,713</b>	<b>480,934</b>	<b>1,372,974</b>	<b>1,154,242</b>	<b>218,732</b>
<b><u>COMMUNITY CARE</u></b>								
Supportive Home Care	7,575	0	7,575	44,602	13,750	18,181	33,000	(14,819)
Guardianship Services	23,567	0	23,567	53,294	30,176	56,560	72,422	(15,861)
People Ag. Domestic Abuse	0	0	0	0	6,250	0	15,000	(15,000)
Family Support	0	0	0	0	0	0	0	0
Transportation Services	21,200	0	21,200	50,583	18,750	50,881	45,000	5,881
Opp. Inc. Delinquency Programs	0	0	0	0	0	0	0	0
Opp. Inc. Independent Living	0	0	0	0	0	0	0	0
Other Community Care	234,958	15,000	249,958	803,425	332,977	775,121	799,146	(24,025)
Elderly Nutrition - Congregate	11,049	0	11,049	56,393	26,071	26,516	62,570	(36,054)
Elderly Nutrition - Home Delivered	59,326	0	59,326	129,762	52,863	142,383	126,871	15,512
Elderly Nutrition - Other Costs	2,178	0	2,178	6,833	2,583	5,226	6,200	(974)
<b>Total Community Care</b>	<b>359,853</b>	<b>15,000</b>	<b>374,853</b>	<b>1,144,892</b>	<b>483,420</b>	<b>1,074,869</b>	<b>1,160,209</b>	<b>(85,340)</b>
<b><u>CHILD ALTERNATE CARE</u></b>								
Foster Care & Treatment Foster	325,216	0	325,216	781,551	385,417	757,993	925,000	(167,007)
Intensive Comm Prog	0	0	0	0	0	0	0	0
Group Home & Placing Agency	42,903	0	42,903	285,718	170,833	202,654	410,000	(207,346)
L.S.S. Child Welfare	0	0	0	0	0	0	0	0
Child Caring Institutions	203,879	0	203,879	419,885	270,833	537,113	650,000	(112,887)
Detention Centers	10,500	0	10,500	101,668	52,083	25,200	125,000	(99,800)
Correctional Facilities	0	0	0	0	0	0	0	0
Shelter & Other Care	60,007	5,270	65,277	153,108	53,054	156,664	127,330	29,334
<b>Total Child Alternate Care</b>	<b>642,504</b>	<b>5,270</b>	<b>647,774</b>	<b>1,741,931</b>	<b>932,221</b>	<b>1,679,624</b>	<b>2,237,330</b>	<b>(557,706)</b>

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
<b><u>HOSPITALS</u></b>								
Detoxification Services	19,835	0	19,835	30,335	22,917	47,605	55,000	(7,395)
Mental Health Institutes	511,685	0	511,685	1,238,554	506,760	1,228,045	1,216,224	11,821
Other Inpatient Care	0	0	0	0	0	0	0	0
<b>Total Hospitals</b>	<b>531,521</b>	<b>0</b>	<b>531,521</b>	<b>1,268,890</b>	<b>529,677</b>	<b>1,275,650</b>	<b>1,271,224</b>	<b>4,425</b>
<b><u>HS RESERVE FUND</u></b>								
Operating Reserve	0	0	0	0	270,833	0	650,000	(650,000)
<b><u>OTHER CONTRACTED</u></b>								
Adult Alternate Care (Non-MAW)	84,006	0	84,006	251,878	88,882	201,613	213,317	(11,703)
Family Care County Contribution	0	260,457	260,457	625,097	260,457	625,097	625,097	0
AODA Halfway Houses	0	0	0	0	0	0	0	0
1915i Program	142,767	10,904	153,671	332,848	163,255	368,809	391,812	(23,003)
IV-E TPR	86,284	0	86,284	90,381	51,983	207,081	124,758	82,323
Emergency Mental Health	0	0	0	8,894	833	0	2,000	(2,000)
Work/Day Programs	0	0	0	0	0	0	0	0
Ancillary Medical Costs	88,982	0	88,982	228,725	87,050	213,558	208,919	4,639
Miscellaneous Services	65,493	9,003	74,496	246,987	68,629	165,019	164,709	310
Prior Year Costs	0	0	0	82	0	0	0	0
Clearview Commission	822	0	822	24,139	1,935	1,972	4,643	(2,671)
<b>Total Other Contracted</b>	<b>468,353</b>	<b>280,364</b>	<b>748,717</b>	<b>1,809,030</b>	<b>723,023</b>	<b>1,783,149</b>	<b>1,735,255</b>	<b>47,894</b>
<b>TOTAL EXPENDITURES</b>	<b>9,827,434</b>	<b>904,841</b>	<b>10,732,275</b>	<b>25,234,116</b>	<b>11,455,370</b>	<b>25,610,296</b>	<b>27,786,084</b>	<b>(2,175,788)</b>

# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on May 2020 Revenue & Expenditures Financial Statement

Summary Sheet () Unfavorable

	Program	Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
<b>Behavior Health</b>								
65000	BASIC ALLOCATION	3,626,366	4,724,847	1,098,481	3,606,272	4,584,297	978,025	(120,456)
65003	LUEDER HAUS	151,172	581,787	430,615	127,000	573,244	446,244	15,630
65007	EMERGENCY MENTAL HEALTH	81,089	943,246	862,157	85,000	887,738	802,738	(59,419)
65008	CRISIS INNOVATION	101,777	99,337	(2,440)	136,576	135,830	(746)	1,694
65010	MENTAL HEALTH BLOCK SUPPLEMENT	24,950	37,680	12,730	0	0	0	(12,730)
65011	MENTAL HEALTH BLOCK	23,355	23,697	342	51,078	52,656	1,578	1,237
65025	COMMUNITY SUPPORT PROGRAM	714,634	1,621,793	907,158	715,737	1,776,274	1,060,537	153,379
65027	COMP COMM SERVICE	2,587,134	2,672,198	85,064	3,380,819	3,093,666	(287,153)	(372,218)
63027	FAMILY CENTERED THERAPY	0	81,638	81,638	0	228,526	228,526	146,887
65031	AODA BLOCK GRANT	109,299	125,601	16,302	158,484	178,018	19,534	3,232
65035	AODA BLOCK GRANT SUPPLEMENTAL	49,185	49,185	0	0	0	0	(0)
65032	OPIOID GRANT	183,329	193,879	10,551	100,502	199,166	98,664	88,114
65043	COMMUNITY MENTAL HEALTH	97,609	0	(97,609)	97,609	0	(97,609)	0
65044	CCISY CRISIS GRANT	231	0	(231)	4,000	4,000	0	231
65063	1915i PROGRAM (CRS)	85,120	369,009	283,889	130,433	391,812	261,379	(22,510)
65034	WATERTOWN FOUNDATION TIC	8,153	8,153	0	0	0	0	0
66000	DONATIONS	272	0	(272)	0	0	0	272
<b>Total</b>	<b>Behavior Health</b>	<b>7,843,675</b>	<b>11,532,051</b>	<b>3,688,376</b>	<b>8,593,510</b>	<b>12,105,227</b>	<b>3,511,717</b>	<b>(176,658)</b>
<b>Children &amp; Families</b>								
65001	CHILDREN'S BASIC ALLOCATION	1,509,183	2,669,909	1,160,727	1,552,038	2,896,203	1,344,165	183,438
65002	KINSHIP CARE	127,420	124,106	(3,314)	86,783	86,783	0	3,314
65005	YOUTH AIDS	609,914	1,465,340	855,426	664,202	1,955,537	1,291,335	435,909
65013	CHILD WELFARE COVID-19	17,882	17,882	0	0	0	0	(0)
63109	YOUTH JUSTICE INNOVATION	0	14,910	14,910	0	0	0	(14,910)
60683	CITIZEN'S REVIEW PANEL	10,000	10,087	87	10,000	10,545	545	459
63612	IN HOME SAFETY SERVICES	56,753	63,059	6,306	60,435	67,068	6,633	327
63112	PARENTS SUPPORTING PARENTS	4,382	4,382	0	77,800	77,800	0	0
65009	YA EARLY & INTENSIVE INT	46,501	104,515	58,014	46,501	189,322	142,821	84,807
63110	PARENT VOICE STAKEHOLDER	0	0	0	0	0	0	0
65121	CHILDREN'S COP	214,730	216,434	1,704	218,118	218,118	0	(1,704)
65020	DOMESTIC ABUSE	0	0	0	0	15,000	15,000	15,000
65021	SAFE & STABLE FAMILIES	67,703	129,876	62,173	71,586	150,656	79,070	16,897
65036	SACWIS	0	9,676	9,676	0	0	0	(9,676)
65040	CHILDRENS LTS WAIV-DD	1,531,189	1,823,086	291,897	1,330,074	1,710,631	380,557	88,660
65067	COMMUNITY RESPONSE GRANT	82,556	158,607	76,051	93,932	191,951	98,019	21,968
63111	FOSTER PARENT RETENTION	16,774	16,774	0	11,400	11,400	0	0
65068	FOSTER PARENT TRAINING	3,296	9,908	6,612	1,067	2,667	1,600	(5,012)
65060	IV-E CHIPS LEGAL	17,293	116,137	98,843	0	0	0	(98,843)
65070	IV-E TPR	33,751	88,818	55,067	30,752	109,436	78,684	23,617
65069	LEGAL REP: TPR	0	0	0	15,322	15,322	0	0
65079	LEGAL REP: CHIPS	375	2,126	1,752	0	0	0	(1,752)
65080	YOUTH DELINQUENCY INTAKE	0	895,512	895,512	0	934,912	934,912	39,400
65082	AUTISM	273,893	326,133	52,240	404,025	293,917	(110,108)	(162,349)
65175	EARLY INTERVENTION (BIRTH TO 3)	195,596	764,385	568,789	193,564	789,050	595,486	26,697
65105	KINSHIP ASSESSMENTS	4,990	4,251	(739)	4,643	4,643	0	739
65120	COORDINATED SERVICE TEAM	60,000	76,287	16,287	60,000	97,472	37,472	21,185
65188	BUSY BEES PRESCHOOL	1,890	29,853	27,963	3,000	36,011	33,011	5,048
65189	INCREDIBLE YEARS	375	58,735	58,360	0	62,725	62,725	4,365
66000	DONATIONS	2,141	10,003	7,862	0	30,309	30,309	22,447
<b>Total</b>	<b>Children &amp; Families</b>	<b>4,888,588</b>	<b>9,210,793</b>	<b>4,322,205</b>	<b>4,935,242</b>	<b>9,957,479</b>	<b>5,022,236</b>	<b>700,031</b>

# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on May 2020 Revenue & Expenditures Financial Statement

() Unfavorable

Summary Sheet	Program	Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
<b>Economic Support Division</b>								
	65051 INCOME MAINTENANCE	1,339,228	2,096,134	756,905	1,493,597	2,167,351	673,754	(83,151)
	65053 CHILD DAY CARE ADMIN	117,789	5,260	(112,529)	100,000	0	(100,000)	12,529
	65057 ENERGY PROGRAM	94,728	94,728	0	155,550	155,550	0	0
	65071 CHILDREN FIRST	1,846	0	(1,846)	4,800	0	(4,800)	(2,954)
	65073 FSET	8,770	0	(8,770)	11,880	0	(11,880)	(3,110)
	65100 CLIENT ASSISTANCE	17,300	0	(17,300)	0	0	0	17,300
<b>Total</b>	<b>Economic Support Division</b>	<b>1,579,663</b>	<b>2,196,123</b>	<b>616,460</b>	<b>1,765,827</b>	<b>2,322,901</b>	<b>557,074</b>	<b>(59,386)</b>
<b>Aging Division &amp; ADRC</b>								
	65012 ALZHEIMERS FAM SUPP	35,750	18,066	(17,684)	33,000	33,000	0	17,684
	65046 ADRC - DBS	0	143,478	143,478	0	181,683	181,683	38,206
	65047 ADRC - DCS	0	96,067	96,067	0	94,860	94,860	(1,207)
	65048 AGING/DISABIL RESOURCE	1,012,149	628,148	(384,001)	1,011,773	672,202	(339,571)	44,430
	65075 GUARDIANSHIP PROGRAM	1,743	25,020	23,277	0	27,422	27,422	4,145
	65076 STATE BENEFIT SERVICES	53,281	90,786	37,505	54,553	95,603	41,050	3,545
	65077 ADULT PROTECTIVE SERVICES	56,827	55,455	(1,372)	56,827	86,914	30,087	31,459
	65078 NSIP	21,782	24,338	2,556	17,186	17,186	0	(2,556)
	65151 TRANSPORTATION	224,829	298,149	73,320	286,595	317,739	31,144	(42,176)
	65152 IN-HOME SERVICE III-D	9,028	0	(9,028)	4,245	5,000	755	9,783
	65154 SITE MEALS	90,220	90,220	(0)	146,084	153,261	7,177	7,177
	65155 DELIVERED MEALS	222,420	212,942	(9,478)	172,744	217,235	44,491	53,969
	65156 HDM COVID-19	21,804	21,804	0	0	0	0	0
	65157 SENIOR COMMUNITY SERVICES	14,374	0	(14,374)	7,986	0	(7,986)	6,388
	65158 ELDER ABUSE	25,025	210,329	185,304	25,025	136,075	111,050	(74,254)
	65159 III-B SUPPORTIVE SERVICE	76,434	92,485	16,051	66,543	75,760	9,217	(6,834)
	65163 TITLE III-E (FAMLY CAREGIVER SUPPORT)	36,302	48,733	12,431	29,918	41,000	11,082	(1,349)
	65195 VEHICLE ESCROW ACCOUNT	186	18,176	17,990	0	39,427	39,427	21,437
	63010 MOBILITY MANAGER	80,000	105,512	25,512	80,000	102,227	22,227	(3,285)
	66000 DONATION	0	0	0	0	0	0	0
<b>Total</b>	<b>Aging &amp; ADRC Center</b>	<b>1,982,153</b>	<b>2,179,708</b>	<b>197,555</b>	<b>1,992,479</b>	<b>2,296,592</b>	<b>304,113</b>	<b>106,558</b>

# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on May 2020 Revenue & Expenditures Financial Statement

() Unfavorable

	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
<b>Administrative Services Division</b>							
65187 UNFUNDED SERVICES	18,192	20,660	2,469	0	48,317	48,317	45,848
63101 DODGE STREET HOUSE	0	8,332	8,332	0	0	0	(8,332)
65190 MANAGEMENT	0	52,124	52,124	0	6,500	6,500	(45,623)
65200 OVERHEAD AND TAX LEVY	9,487,191	113,816	(9,373,376)	9,488,475	130,754	(9,357,721)	15,655
65200 Overhead Cleared	0	0	0	0	0	0	0
65210 CAPITAL OUTLAY	0	242,264	242,264	0	268,313	268,313	26,049
22101 COVID-19	0	54,427	54,427	0	0	0	(54,427)
Balance Sheet Non Lapsing Funds	1,010,550	0	(1,010,550)	1,010,550	0	(1,010,550)	0
<b>Total</b>	<b>10,515,933</b>	<b>491,622</b>	<b>(10,024,311)</b>	<b>10,499,025</b>	<b>453,885</b>	<b>(10,045,141)</b>	<b>(20,830)</b>
<b>Human Services Reserve Fund</b>							
63001 Operating Reserve	0	0	0	0	650,000	650,000	650,000
<b>Reserve Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>650,000</b>	<b>650,000</b>	<b>650,000</b>
<b>GRAND Total</b>	<b>26,810,011</b>	<b>25,610,296</b>	<b>(1,199,715)</b>	<b>27,786,084</b>	<b>27,786,084</b>	<b>(0)</b>	<b>1,199,715</b>

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
<b>January-20</b>					
Foster Care	58	1,660	\$77,177	\$46	\$1,331
Group Home	3	74	\$16,574	\$224	\$5,525
Kinship Care	36	1,116	\$9,144	\$8	\$254
Subsidized Guardianship	17	527	\$6,869	\$13	\$404
RCC's	2	62	\$25,607	\$413	\$12,803
RCC's - Out of State	2	62	\$33,325	\$538	\$16,663
<b>Total January 2020</b>	<b>118</b>	<b>3501</b>	<b>\$ 168,696</b>	<b>\$48</b>	<b>\$1,430</b>
	<b>2020 YTD Avg. per Month</b>		<b>\$168,696</b>		
	<b>2019 YTD Avg. per Month (thru January 2019)</b>		<b>\$156,643</b>		
<b>February-20</b>					
Foster Care	55	1,534	\$69,688	\$45	\$1,267
Group Home	3	74	\$16,549	\$224	\$5,516
Kinship Care	43	1,259	\$10,988	\$9	\$256
Subsidized Guardianship	17	493	\$6,869	\$14	\$404
RCC's	2	58	\$23,954	\$413	\$11,977
RCC's - Out of State	2	58	\$31,175	\$538	\$15,588
<b>Total February 2020</b>	<b>122</b>	<b>3476</b>	<b>\$159,224</b>	<b>\$46</b>	<b>\$1,305</b>
	<b>2020 YTD Avg. per Month</b>		<b>\$163,960</b>		
	<b>2019 YTD Avg. per Month (thru February 2019)</b>		<b>\$142,249</b>		
<b>March-20</b>					
Foster Care	54	1,525	\$68,765	\$45	\$1,273
Group Home	2	17	\$3,868	\$228	\$1,934
Kinship Care	46	1,331	\$10,906	\$8	\$237
Subsidized Guardianship	18	558	\$7,553	\$14	\$420
Supervised Independ Living	1	26	\$5,200	\$200	\$5,200
RCC's	2	62	\$25,607	\$413	\$12,803
RCC's - Out of State	2	36	\$17,855	\$496	\$8,928
<b>Total March 2020</b>	<b>125</b>	<b>3555</b>	<b>\$139,754</b>	<b>\$39</b>	<b>\$1,118</b>
	<b>2020 YTD Avg. per Month</b>		<b>\$155,891</b>		
	<b>2019 YTD Avg. per Month (thru March 2019)</b>		<b>\$141,269</b>		



Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
<b>April-19</b>					
Foster Care	56	1,640	\$90,536	\$55	\$1,617
Group Home	0	0	\$0	\$0	\$0
Kinship Care	46	1,336	\$11,299	\$8	\$246
Subsidized Guardianship	18	540	\$7,553	\$14	\$420
Supervised Independ Living	1	24	\$3,432	\$143	\$3,432
RCC's	2	19	\$15,200	\$800	\$7,600
RCC's - Out of State	1	30	\$14,400	\$480	\$14,400
<b>Total April 2020 **</b>	<b>124</b>	<b>3589</b>	<b>\$142,421</b>	<b>\$40</b>	<b>\$1,149</b>
		<b>2020 YTD Avg. per Month</b>	<b>\$152,523</b>		
		<b>2019 YTD Avg. per Month (thru April 2019)</b>	<b>\$137,660</b>		
<i>**\$17,882 of these costs are additional COVID-19 costs that are offset with State funding</i>					
<b>May-20</b>					
Foster Care	61	1,812	\$75,528	\$42	\$1,238
Group Home	1	26	\$5,688	\$219	\$5,688
Kinship Care	40	1,144	\$9,373	\$8	\$234
Subsidized Guardianship	18	558	\$7,553	\$14	\$420
RCC's	1	5	\$2,099	\$420	\$2,099
RCC's - Out of State	1	31	\$14,880	\$480	\$14,880
<b>Total May 2020</b>	<b>122</b>	<b>3576</b>	<b>\$115,121</b>	<b>\$32</b>	<b>\$944</b>
		<b>2020 YTD Avg. per Month</b>	<b>\$145,043</b>		
		<b>2020 YTD Avg. per Month w/out additional COVID-19 costs</b>	<b>\$141,467</b>		
		<b>2019 YTD Avg. per Month (thru May 2019)</b>	<b>\$139,269</b>		
		<b>Projected 2020 Cost</b>	<b>\$1,697,598</b>		
		<b>2020 Budget</b>	<b>\$2,046,788</b>		

**Detox/AODA CBRF  
Jefferson County - HSD**

<b>Detox Facility</b>	<b>Clients *</b>	<b>Comments</b>	<b>Billed YTD **</b>	<b>Days **</b>
Tellurian Community	31	May 2020	\$21,840	42
Matt Talbot Recovery	0	May 2020	\$0	0
Nova Counseling	1	May 2020	\$512	3
Lutheran Social Services	0	May 2020	\$0	0
Hope Haven	8	May 2020	\$56,502	207
Friends of Women	1	May 2020	\$14,132	76
Meta House, Inc	1	May 2020	\$5,565	21
<b>All - May 2020</b>	<b>42</b>	<b>2020 total through May</b>	<b>\$98,551</b>	<b>349</b>
<b>All - May 2019</b>	<b>30</b>	<b>2019 total through May</b>	<b>\$92,891</b>	<b>369</b>

\* Count is based on Unduplicated Clients.

\*\* Count is based on bills paid to-date with a service date in Comments column.

**Costs by Month**

<b>Month</b>	<b>Detox</b>	<b>AODA</b>
January	\$5,200	\$18,123
February	\$3,120	\$15,015
March	\$6,760	\$20,224
April	\$5,200	\$12,942
May	\$1,560	\$10,407
June - estimated	\$4,368	\$8,310
July		
August		
September		
October		
November		
December		

**Total Estimated Costs for 2020 (Thru June)    \$111,229**

**Total Costs for 2019 (Thru June)                \$105,475**

# 2020 Provider Contracts (6/30/2020)

<b>2020 Provider Contracts (6/30/2020)</b>												
<b>Contract Number</b>		<b>Provider</b>	<b>Service</b>	<b>Target</b>	<b>2019</b>			<b>2020</b>				
20-	363	Kohlenberg, Cary J MD SC	Psychiatric Evaluations	MH	0.00	per	eval	450.00	per	Eval	#DIV/0!	11,000
20-	364	Oak Tree Child and Family Services	CCS Regional Service Array	CCS	0.00	per	hour	126.20	per	hour	#DIV/0!	8,000
20-	365	Revive Youth and Family Services	Child Alt Care	Child	0.00	per	day	240.38	per	day	#DIV/0!	45,432
20-	366	Bielefeldt, Justin	Foster Care	Child	0.00	per	month	1,028.00	per	month	#DIV/0!	12,336

June 23, 2020

Ms. Kathi Cauley  
1541 Annex Road  
Jefferson, WI 53549

Dear Ms. Cauley and the Jefferson County Human Services Team,

Thank you for the opportunity to submit a request for financial support from Jefferson County to directly help people affected by violence in Jefferson County. New Beginnings APFV (The Association for Prevention of Family Violence) provides supportive services and advocacy for adult and child victims of domestic violence and/or sexual assault. Additionally, we assist and support their families. This includes safety planning, legal advocacy, support groups, individual counseling with a licensed professional counselor, medical advocacy, housing advocacy, and help navigating the criminal justice system as a victim/survivor and the civil courts for restraining orders when protection against further harm is needed.

New Beginnings APFV also helps victims of human trafficking, stalking and harassment, plus the agency provides awareness and prevention education in schools throughout Walworth and Jefferson Counties on the topics of sexual abuse, domestic violence, healthy relationships, bullying and keeping your body safe (for young children). All of New Beginnings APFV's services are free and confidential.

Jefferson County funding could make a **huge** impact on victims' lives. Often families who are coping with domestic violence face economic struggles, especially when they must leave the family home to stay safe. I have attached a copy of our 2019 Annual Audit as I want to be 100% transparent with you as we continue to partner.

Your consideration of this request is greatly appreciated.

Best Regards,

*Suzi Schoenhoft*

Executive Director



# New Beginnings

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APFV

## Jefferson County Request for Funding

June 2020

**Name of Agency:** New Beginnings APFV

**Agency Contact:** Suzi Schoenhof

**Title:** Executive Director

**Addresses:** 143 W. Main St., Whitewater, WI 53190  
735 N. Wisconsin St., Suite 101, Elkhorn, WI 53121

**Phone:** 262-723-4653

**Email:** [sschoenhof@apfvwalworth.com](mailto:sschoenhof@apfvwalworth.com)

**Website:** [www.newbeginningswalworth.com](http://www.newbeginningswalworth.com)

**Number of years in existence:** 42

**Agency mission:** To provide safety, advocacy and supportive services for victims of domestic violence, sexual assault, human trafficking, harassment and stalking in Walworth & Jefferson counties as well as their affected family members. Clients range in age from 5 to 85. All services are free and confidential. Our agency also educates the community—from school children to elders—on these critical issues.

**Funding Requested:** \$20,000

**Funding Requested for:** Crime Victim Services

### **Program Description:**

New Beginnings provides help for victims of deeply personal crimes, whether the victim is in crisis and needs immediate help getting to safety, or if the person wants to talk with someone who understands the effects of trauma. Services range from safety planning and legal advocacy to support groups and individual counseling with a licensed professional.

No one expected their life to turn out this way: impacted by a crime so personal that the emotional effects often last years longer than the physical. It's devastating. New Beginnings helps recent victims as well as those who are still trying to recover from past

abuse. We help people make the transform from victims to survivors, which is empowering.

### **Services for adults:**

- Crisis counseling for people who are in danger and need help identifying their options. Program includes a 24-hour hot line.
- Assistance finding safe emergency housing on a short-term basis (1 night to two weeks), often in a local hotel because shelters within 50 miles are all full. New Beginnings pays for the hotel as well as emergency food and gas.
- Advocacy in Civil Court for victims seeking a restraining order. An advocate helps the client fill out the paperwork and write up her story—what happened recently that justifies the request for a temporary restraining order. The advocate then coaches the client about court preparation, evidence submission, cross examination and how to summarizing a case to a judge or court commissioner. (Most clients cannot afford an attorney, so they must represent themselves.) The advocate accompanies the victim to court and coaches her by writing notes, but the advocate cannot speak on a victim's behalf.
- Legal advocacy in the criminal courts, such as attending a hearing on a victim's behalf or with the victim to explain court proceedings or attending a meeting with the victim and a law enforcement investigator.
- Assistance locating longer term housing by connecting clients with the local resources.
- Medical advocacy for sexual assault victims who undergo a rape exam to make sure their body is OK and collect forensic evidence for prosecution.
- Individual counseling from one of two licensed counselors, both of whom utilize best practices of trauma-informed care, which means using short-term strategies to deal with the crises and encouraging development and use of longer term coping skills.
- Support groups for adult survivors of domestic violence.
- Spanish-speaking advocates who provide every service that is offered in English by a native Spanish-speaker who understands cultural implications.
- Case management to meet the victim at her/his level and explain next steps and options.

### **Services for children:**

- Advocacy for children and parents when a child is interviewed at the Tree House Child Advocacy Center when it is suspected a child has been the victim of physical or sexual abuse or has witnessed domestic violence.
- Support groups for children age 5-10 who have experienced or witnessed abuse, so they can learn about healthy relationships, how to identify and express their feelings, and to tell a trusted adult when something is wrong.
- Support groups for teens who have been in abusive relationships or are at risk of domestic abuse, dating violence, sexual abuse, stalking, harassment or human trafficking.
- Individual counseling for teen victims

- Legal advocacy when a child has been victimized and needs a restraining order for safety.
- Age-appropriate prevention education at schools—from preschool through college—from small groups to large assemblies.

**Amount of Funding Requested:** \$20,000, which includes \$10,000 in funding for the much needed victim services mentioned above and a proposed new allocation of \$10,000 toward the old PADA building (152 W Garland) start-up that New Beginnings APFV plans to occupy and open in 2021.

**Other sources of funding** New Beginnings receives:

Federal grants under the Victims of Crime Act (VOCA) program and the Violence Against Women Act (VAWA) program, both administered by the Wisconsin Department of Justice's Office of Crime Victim Services.

A state grant for Sexual Assault Victim Services (SAVS) from the Wisconsin Department of Justice's Office of Crime Victim Services.

A state grant from the Wisconsin Department of Children and Families to support families affected by domestic violence.

A small award from the Wisconsin Department on Aging Resources (GWAAR) to serve abuse victims age 60 and older.

United Way grants from both Jefferson and Walworth Counties.

A community grant from Walworth County.

Individual donations plus awards from two community foundations.

\*Fundraising efforts have in the past included a walk/paddle to end abuse - in August; a memorial concert/dinner/silent auction - in June, and a Simple Dinner - in October. Due to the pandemic of 2020, we have been unable to host our annual in person fundraisers in 2020. The uncertainty of 2021 hovers overhead. Approximately 15% of our revenue is generated from the above listed events. In place of our in-person fundraisers, we have held a virtual Day of Giving Campaign – in May and are planning a virtual 5k run later this summer.

### **Other providers in our community**

Although counties surrounding Jefferson assist where they are able, since the closing of PADA, New Beginnings APFV is the sole provider of direct services specifically for victims of domestic violence or sexual assault in Jefferson County. New Beginnings APFV began as a domestic violence-only agency in 1978 but expanded to help sexual assault victims in the year 2001. That includes children, adults and elders.

New Beginnings does not provide individual counseling for young children, however several of our clients are teenagers coping with the trauma caused by domestic or sexual

abuse. Our agency provides support groups focusing on areas of need and by age of the victim.

### **Service Area and client demographics-**

Our agency helped and supported 952 victims of domestic abuse and sexual assault in 2018 in Walworth and Jefferson Counties. In 2019, we increased the number of victims served to 1245. By opening the Whitewater office in 2018, we were afforded increased numbers of clients. Our numbers in Fort Atkinson alone went from 3 served in 2017 to 48 served in 2018 and 88 in 2019. The projections for 2020 are near 120 victims served. Our victims served in Whitewater nearly doubled from 119 in 2018 to 222 in 2019. Our projected numbers of growth for 2019-2020 and 2020-2021 will be skewed as the pandemic has affected how we conduct our services as well as accessibility by our clients. We are projecting an increase of 4-5 % growth. The victims we serve: 65% of our clients are below the federal poverty level. 85% of our clients are female and 74% of our clients are white. \*There are no fees for services from New Beginnings, including counseling. New Beginnings is very specific about many things that will NOT play a factor, including gender, sexual orientation, age, sexual identification, political beliefs, race, heritage, citizenship and income. The reality is that people who can afford private attorneys and counselors do not often seek services here.

### **Who receives our program services?**

Our program assists anyone who is a victim of domestic violence, sexual assault, harassment, stalking or human trafficking and anyone related to or impacted by an abuse victim. For example, in a case where a child is sexually abused by a family friend, the parents of that child are what is called “secondary victims.” A parent may feel enormous guilt for not seeing signs the child was being abused and for trusting the friend.

This can be true of spouses, partners, siblings, etc. They share part of the trauma inflicted on the victim. Some victims experience problems with relationships later in life, years after the abuse has ended. New Beginnings helps those people as well. Our grants do not allow us to directly help perpetrators of violence. We do not offer services to offenders.

New Beginnings was created to serve residents of Walworth County and later Jefferson County. However, if someone lives within driving distance, we will still help them. We do not turn people away. About 98% of our clients are local and are from either Walworth or Jefferson Counties.

New Beginnings is proud to offer all of its services in both English and Spanish. Language is not a barrier. Two of our staff are native Spanish speakers, and a third is a licensed interpreter.



New Beginnings provides financial assistance in several forms to clients who are low income. That includes:

- Emergency shelter at local hotels for those fleeing violence at no cost to the client.
- Gas cards to drive to our offices for legal advocacy, support groups or individual counseling. (Some clients don't have vehicles, but a \$5 or \$10 gas card provides incentive for a friend or neighbor to provide the ride.)
- Gas cards to drive to Job Center to discuss employment options, to the Walworth & Jefferson County Departments of Health & Human Services for additional services, as well as to the Judicial Center for court proceedings or meetings with the DA's Office.
- New Beginnings also provides a limited number of vouchers for the county's shared taxi service, grocery cards for families fleeing domestic violence, and vouchers to Goodwill and the Clothing Outreach Center.
- Periodically we are able to give \$20 Walmart gift cards to families that need cleaning supplies or other essential household items.
- Our agency uses federal grant funds to pay for legal services through Legal Action of Wisconsin for a very limited number of clients each year. These are people who have complex restraining orders and/or emergency custody and placement issues related to domestic violence or sexual assault. (New Beginnings has a \$20,000 contract with Legal Action each year. All requests must be authorized by New Beginnings' Director.)
- New Beginnings APFV also provides referral to other agencies and groups that help low-income residents.

### **Our Jefferson County Team**

- Carmen Garces heads into her 7<sup>th</sup> year with New Beginnings APFV. She is a bilingual Licensed Professional Counselor/Advocate. She and her husband reside in Fort Atkinson and her husband's family has operated a community based business there for generations.
- Araceli Wence is entering her 8<sup>th</sup> year with New Beginnings APFV. Araceli is a bilingual Crime Victim Advocate who has resided in Whitewater for the past 10 years. She is a member of WUL, Women of Color and sits on the Board of La Connecciones Latinas.
- Lisa Otterbacher has been with New Beginnings APFV for two years. Lisa had dedicated 31 years of service as the Whitewater Chief of Police. Lisa wanted to give back to her community. Lisa travels to UWW once weekly to support and assist in Sexual Assault cases on campus. She and her husband reside in Whitewater.
- Alejandra Munoz is our newest team member, joining us in May 2020. She is a bilingual Crime Victim Advocate. Alejandra resides in Jefferson with her family.

She had previously worked at PADA and is dedicated to serving victims in our community. She is well versed and a knowledgeable addition to our team.

- MacKenzie Phillips is a recent UWW graduate and a prior intern at New Beginnings APFV. In May 2020, MacKenzie accepted the part-time Jefferson area Crime Victim Advocate role as she completes her Master's degree. She is an exceptional addition and welcome her back with open arms.
- I am the new Director at New Beginnings APFV since mid-March 2020. I have been in the field of Social Services for 32 years and am still as passionate as ever. I recently moved from Illinois where I have lived my entire life. I am no stranger to Wisconsin, having many friends throughout the state. My daughter is currently interning in Minocqua and my mom actually graduated from Carroll College (1957) followed by residence in Milwaukee for a few years after college. My grandparents had a cottage in Pell Lake for many years. I am so pleased to be in Wisconsin and found the Midwestern charm to be even more prominent here than in Illinois.

## **Conclusion**

Thank you for taking the time to read about New Beginnings APFV, our clients, our team and the organization's efforts to ensure that families impacted by domestic and sexual violence receive the help they need to break the cycle of abuse. Without intervention, the cycle continues from one generation to the next. New Beginnings looks forward to strengthening our partnership and involvement with Jefferson County.

*Suzi Schoenhoft*

Executive Director

**NEW BEGINNINGS APFV, INC.**

FINANCIAL STATEMENTS

December 31, 2019 and 2018

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
New Beginnings APFV, Inc.  
Elkhorn, Wisconsin

We have audited the accompanying financial statements of the New Beginnings APFV, Inc., which comprise the statements of financial position as of December 31, 2019 and 2018, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

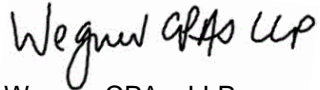
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of New Beginnings APFV, Inc. as of December 31, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Adoption of New Accounting Pronouncement**

As discussed in Note 1 to the financial statements, New Beginnings APFV, Inc. adopted the Financial Accounting Standards Board's Accounting Standards Update (ASU) No. 2016-18, *Statement of Cash Flows*, No. 2014-09, *Revenue from Contracts with Customers (Topic 606)*, and all subsequently issued clarifying ASUs and ASU No. 2018-08, *Not-for-Profit Entities (Topic 958): Clarifying the Scope and Accounting Guidance for Contributions Received and Contributions Made*, as of January 1, 2019. Our opinion is not modified with respect to this matter.



Wegner CPAs, LLP  
Janesville, Wisconsin  
April 30, 2020

**NEW BEGINNINGS APFV, INC.**  
**STATEMENTS OF FINANCIAL POSITION**  
December 31, 2019 and 2018

<b>ASSETS</b>	2019	2018
<b>CURRENT ASSETS</b>		
Cash	\$ 265,827	\$ 169,283
Grants receivable	111,635	89,582
Investments	67,646	59,496
Prepaid expenses	1,800	1,800
Total current assets	446,908	320,161
Property and equipment, net	14,497	17,897
Security deposits	2,850	2,850
<b>Total assets</b>	<b>\$ 464,255</b>	<b>\$ 340,908</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable	\$ 193	\$ 8,981
Accrued payroll	10,356	10,714
Total liabilities	10,549	19,695
<b>NET ASSETS</b>		
Without donor restrictions		
Undesignated	298,863	250,319
Board designated operating reserve	36,000	36,000
Total without donor restrictions	334,863	286,319
With donor restrictions	118,843	34,894
Total net assets	453,706	321,213
<b>Total liabilities and net assets</b>	<b>\$ 464,255</b>	<b>\$ 340,908</b>

See accompanying notes.

**NEW BEGINNINGS APFV, INC.**  
**STATEMENT OF ACTIVITIES**  
Year Ended December 31, 2019

	Without Donor Restrictions	With Donor Restrictions	Total
<b>REVENUES</b>			
Contributions			
Grants	\$ 534,864	\$ -	\$ 534,864
Walworth County	32,500	-	32,500
Individuals and businesses	33,831	-	33,831
United Way	25,000	-	25,000
Special events			
Contributions	58,929	83,949	142,878
Less cost of direct benefits to donors	(44,539)	-	(44,539)
Investment return, net	9,966	-	9,966
<b>Total revenues</b>	<b>650,551</b>	<b>83,949</b>	<b>734,500</b>
<b>EXPENSES</b>			
Program services			
Emergency	329,480	-	329,480
Counseling	50,484	-	50,484
Education	105,639	-	105,639
Supporting activities			
Management and general	106,191	-	106,191
Fundraising	10,213	-	10,213
<b>Total expenses</b>	<b>602,007</b>	<b>-</b>	<b>602,007</b>
<b>Change in net assets</b>	<b>48,544</b>	<b>83,949</b>	<b>132,493</b>
Net assets at beginning of year	286,319	34,894	321,213
<b>Net assets at end of year</b>	<b>\$ 334,863</b>	<b>\$ 118,843</b>	<b>\$ 453,706</b>

See accompanying notes.



**NEW BEGINNINGS APFV, INC.**  
**STATEMENT OF ACTIVITIES**  
Year Ended December 31, 2018

	Without Donor Restrictions	With Donor Restrictions	Total
<b>REVENUES</b>			
Contributions			
Grants	\$ 433,680	\$ -	\$ 433,680
Walworth County	32,639	-	32,639
Individuals and businesses	14,436	24,063	38,499
United Way	12,766	-	12,766
Special events			
Contributions	23,976	-	23,976
Less cost of direct benefits to donors	(4,876)	-	(4,876)
Investment return, net	(2,156)	-	(2,156)
Other revenue	47	-	47
	<u>510,512</u>	<u>24,063</u>	<u>534,575</u>
Total revenues	510,512	24,063	534,575
<b>EXPENSES</b>			
Program services			
Emergency	234,686	-	234,686
Counseling	98,290	-	98,290
Education	54,393	-	54,393
Supporting activities			
Management and general	64,002	-	64,002
Fundraising	11,025	-	11,025
	<u>462,396</u>	<u>-</u>	<u>462,396</u>
Total expenses	462,396	-	462,396
<b>NET ASSETS RELEASED FROM RESTRICTIONS</b>			
Satisfaction of program restrictions	23,100	(23,100)	-
	<u>71,216</u>	<u>963</u>	<u>72,179</u>
<b>Change in net assets</b>	71,216	963	72,179
Net assets at beginning of year	215,103	33,931	249,034
	<u>215,103</u>	<u>33,931</u>	<u>249,034</u>
<b>Net assets at end of year</b>	<u>\$ 286,319</u>	<u>\$ 34,894</u>	<u>\$ 321,213</u>

See accompanying notes.

**NEW BEGINNINGS APFV, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
Year Ended December 31, 2019

	Program Services			Supporting Activities		Costs of Direct Benefits to Donors	Total Expenses
	Emergency	Counseling	Education	Management and General	Fundraising		
Salaries and wages	\$ 212,920	\$ 71,885	\$ 30,165	\$ 70,068	\$ 7,078	\$ -	\$ 392,116
Payroll taxes	17,095	5,771	2,422	5,625	568	-	31,481
Personnel benefits	1,210	409	172	399	40	-	2,230
Professional fees	17,690	5,972	2,506	12,297	588	-	39,053
Occupancy	19,388	6,546	2,747	6,381	645	-	35,707
Client services	26,951	-	-	-	-	-	26,951
Supplies	9,736	3,288	1,380	3,205	324	44,539	62,472
Consulting contracts	5,073	1,713	719	1,670	169	-	9,344
Insurance	4,675	1,578	662	1,538	155	-	8,608
Travel	4,332	1,462	614	1,581	300	-	8,289
Educational materials	-	-	7,622	-	-	-	7,622
Telephone	3,422	1,156	485	1,127	114	-	6,304
Training	2,846	961	403	937	95	-	5,242
Group supplies	-	3,501	-	-	-	-	3,501
Depreciation	1,846	623	262	608	61	-	3,400
Other expense	1,219	411	173	401	40	-	2,244
Dues and fees	1,077	363	152	354	36	-	1,982
<b>Total expenses</b>	<b>329,480</b>	<b>105,639</b>	<b>50,484</b>	<b>106,191</b>	<b>10,213</b>	<b>44,539</b>	<b>646,546</b>
Less expenses included with revenue and support on the statement of activities	-	-	-	-	-	(44,539)	(44,539)
<b>Total expenses included in the expenses section of the statement of activities</b>	<b>\$ 329,480</b>	<b>\$ 105,639</b>	<b>\$ 50,484</b>	<b>\$ 106,191</b>	<b>\$ 10,213</b>	<b>\$ -</b>	<b>\$ 602,007</b>

See accompanying notes.

**NEW BEGINNINGS APFV, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
Year Ended December 31, 2018

	Program Services			Supporting Activities		Costs of Direct Benefits to Donors	Total Expenses
	Emergency	Counseling	Education	Management and General	Fundraising		
Salaries and wages	\$ 139,775	\$ 60,922	\$ 33,014	\$ 39,471	\$ 6,447	\$ -	\$ 279,629
Payroll taxes	11,071	4,823	2,610	3,179	500	-	22,183
Consulting contracts	14,714	6,411	3,468	4,225	665	-	29,483
Occupancy	11,945	5,204	2,815	3,430	539	-	23,933
Client services	17,498	-	-	-	-	-	17,498
Professional fees	12,180	-	-	5,800	-	-	17,980
Supplies	8,149	3,550	1,921	2,340	368	4,876	21,204
Miscellaneous expense	4,710	2,052	1,110	1,352	213	-	9,437
Group supplies	-	8,947	-	-	-	-	8,947
Insurance	4,140	1,804	976	1,189	187	-	8,296
Training	3,533	1,539	833	1,014	160	-	7,079
Travel	3,494	1,522	823	1,003	158	-	7,000
Educational materials	-	-	6,003	-	-	-	6,003
Telephone	1,743	760	411	501	79	-	3,494
Depreciation	966	421	228	277	44	-	1,936
Fundraising	-	-	-	-	1,630	-	1,630
Dues and fees	768	335	181	221	35	-	1,540
<b>Total expenses</b>	<b>234,686</b>	<b>98,290</b>	<b>54,393</b>	<b>64,002</b>	<b>11,025</b>	<b>4,876</b>	<b>467,272</b>
Less expenses included with revenue on the statement of activities	-	-	-	-	-	(4,876)	(4,876)
<b>Total expenses included in the expenses section of the statement of activities</b>	<b>\$ 234,686</b>	<b>\$ 98,290</b>	<b>\$ 54,393</b>	<b>\$ 64,002</b>	<b>\$ 11,025</b>	<b>\$ -</b>	<b>\$ 462,396</b>

See accompanying notes.

**NEW BEGINNINGS APFV, INC.**  
**STATEMENTS OF CASH FLOWS**  
Years Ended December 31, 2019 and 2018

	<u>2019</u>	<u>2018</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 132,493	\$ 72,179
Adjustments to reconcile change in net assets to net cash flows from operating activities		
Depreciation	3,400	1,935
Contributions restricted for purchases of property and equipment	(83,983)	(963)
Net realized and unrealized (gains) losses on investments	(6,864)	4,255
Increase in assets		
Grants receivable	(22,053)	(53,094)
Increase (decrease) in liabilities		
Accounts payable	(8,788)	5,587
Accrued payroll	(358)	4,568
	<u>13,847</u>	<u>34,467</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchases of and interest retained in investments	(11,326)	(6,406)
Proceeds from sales of investments	10,040	5,000
Purchases of property and equipment	<u>-</u>	<u>(16,308)</u>
	(1,286)	(17,714)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Proceeds from contributions restricted for purchases of property and equipment	<u>83,983</u>	<u>963</u>
<b>Net change in cash</b>	96,544	17,716
Cash at beginning of year	<u>172,133</u>	<u>154,417</u>
<b>Cash at end of year</b>	<u><u>\$ 268,677</u></u>	<u><u>\$ 172,133</u></u>

See accompanying notes.

**NEW BEGINNINGS APFV, INC.**  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2019 and 2018

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NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Nature of Activities**

New Beginnings APFV, Inc. (New Beginnings) is a Wisconsin non-profit corporation chartered in Elkhorn, Wisconsin in 1978. New Beginnings provides education to the community with regards to family violence and sexual assault. New Beginnings provides 24-hour assistance for individuals involved with family violence or sexual abuse, temporary housing, and ongoing assistance and support for those involved in violent situations. New Beginnings is supported by primarily by grants.

**Investments**

New Beginnings carries investments in marketable securities with readily determinable fair values and all investments in debt securities at their fair values in the statements of financial position. Realized and unrealized gains and losses are included in the change in net assets in the accompanying statements of activities.

**Property and Equipment**

Purchases of property and equipment in excess of \$500 are capitalized at cost. Depreciation is provided using the straight-line method over three to forty years, the estimated useful lives of the assets. In some instances, a funding source may have a reversionary interest in property and equipment purchased with grant funds.

**Contributions**

Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

**Government Grants**

New Beginnings receives grants from government agencies and others that are conditional upon New Beginnings incurring qualifying expenses. Revenue from these grants is generally recognized on a reimbursement basis, that is, when qualifying expenses are incurred by New Beginnings, both a receivable from the grantor agency and revenue are recorded. Grants are also restricted by the grantor for a specific purpose. Grants whose conditions and restrictions are met in the same reporting period that the revenue is recognized are reported as increases in net assets without donor restrictions.

**Estimates**

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

**NEW BEGINNINGS APFV, INC.**  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2019 and 2018

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NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Donated Services**

Donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the New Beginnings. Volunteers also provided a variety of tasks with specific assistance programs, campaign solicitations, and committee assignment services throughout the year that are not recognized as contributions in the financial statements since the recognition criteria were not met. New Beginnings received 2,973 and 2,483 volunteer hours during 2019 and 2018, respectively.

**Expense Allocation**

The financial statements report certain categories of expenses that are attributable to more than one program service or supporting activity. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. All expenses are allocated on the basis of time and effort, except for educational materials, professional fees, client services, and group supplies.

The following program services and supporting activities are included in the accompanying financial statements:

*Emergency*—Provides emergency services for victims of all ages of domestic and/or sexual abuse, including medical and legal advocacy plus emergency financial assistance for shelter, groceries, transportation, and the 24-hour hotline.

*Counseling*—Provides supportive services, including counseling and support groups for current or past survivors of trauma related to domestic violence, sexual assault, human trafficking, harassment and stalking.

*Education*—Provides education to victims, community agencies, and the public about New Beginnings' services for victims of domestic violence, sexual assault, human trafficking, harassment and stalking.

*Management and general*—Include the costs necessary to ensure proper administrative functioning of the board of directors, manage the financial and budgetary responsibilities of the Society, and perform other administrative activities.

*Fundraising*—Provides the structure necessary to encourage and secure private financial support from individuals, foundations, and corporations.

**Reclassifications**

Certain accounts in the prior year financial statements have been reclassified for comparative purposes to conform to the presentation in the current year financial statements.

**NEW BEGINNINGS APFV, INC.**  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2019 and 2018

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NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Adoption of New Accounting Guidance**

On June 21, 2018, the Financial Accounting Standards Board issued Accounting Standards Update (ASU) No. 2018-08, *Not-for-Profit Entities (Topic 958): Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. The ASU provides a more robust framework for evaluating whether transactions such as grants and similar contracts with government agencies and others should be accounted for as exchange transactions or contributions. The ASU also assists entities in determining whether a contribution is conditional. New Beginnings adopted the requirements of the ASU as of January 1, 2019. The changes in the ASU have been applied on a modified prospective basis, that is, the changes have been applied to agreements that are either not completed as of January 1, 2019, or entered into after that date. As a result, most government grants accounted for as exchange transactions under previous guidance are now accounted for as conditional contributions.

**Income Tax Status**

New Beginnings is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. In addition, New Beginnings qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization other than a private foundation under Section 509(a)(2).

**Date of Management's Review**

Management has evaluated subsequent events through April 30, 2020, the date which the financial statements were available to be issued.

NOTE 2—CONCENTRATIONS OF CREDIT RISK

New Beginnings maintains cash balances at one financial institution located in Elkhorn, Wisconsin. Accounts at this institution are insured by the National Credit Union Administration up to \$250,000. At December 31, 2019, New Beginnings' uninsured cash balances total approximately \$33,000. There were no uninsured cash balances at December 31, 2018.

NOTE 3—INVESTMENTS

Investments are comprised of the following:

	2019	2018
Money market funds	\$ 5,931	\$ 660
Certificate of deposit	5,002	10,115
Mutual funds	29,439	32,623
Exchange traded funds	27,274	16,098
Total investments	<u>\$ 67,646</u>	<u>\$ 59,496</u>

**NEW BEGINNINGS APFV, INC.**  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2019 and 2018

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NOTE 4—PROPERTY AND EQUIPMENT

Property and equipment consists of the following:

	2019	2018
Equipment, furniture and furnishings	\$ 26,143	\$ 26,143
Leasehold improvements	1,976	1,976
	28,119	28,119
Property and equipment	28,119	28,119
Less accumulated depreciation	(13,622)	(10,222)
	\$ 14,497	\$ 17,897
Property and equipment, net		

NOTE 5—CONDITIONAL GRANTS

New Beginnings has several grants that are conditioned upon New Beginnings incurring qualifying expenses under the grant programs. At December 31, 2019, these conditional grants total approximately \$345,000. These conditional grants will be recognized as revenue when the respective conditions are met in future years.

NOTE 6—OPERATING LEASE

New Beginnings has a lease for its office space in Elkhorn through June 30, 2022. The lease requires monthly payments of \$1,550 through 2022. The lease expense was \$18,600 during the years ended December 31, 2019 and 2018.

Total future minimum rental payments are as follows:

2020	\$ 18,600
2021	18,600
2022	9,300
	\$ 46,500
Total remaining lease payments	\$ 46,500

New Beginnings has a lease for its office space in Whitewater starting on October 1, 2018 through February 28, 2022. The lease is for 41 months with monthly payments of \$350 from October 2018 to February 2019 and then increased to \$850 for the remaining lease term. The lease expense was \$9,200 and \$1,050 during the years ended December 31, 2019 and 2018.

Total future minimum rental payments are as follows:

2020	\$ 10,200
2021	10,200
2022	1,700
	\$ 22,100
Total remaining lease payments	\$ 22,100



**NEW BEGINNINGS APFV, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
December 31, 2019 and 2018

NOTE 7—FAIR VALUE MEASUREMENTS

Fair values of assets measured on a recurring basis are as follows:

Assets at Fair Value as of December 31, 2019			
	Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)
Money market funds	\$ 5,931	\$ 5,931	\$ -
Certificate of deposit	5,002	5,002	-
Mutual funds	29,439	29,439	-
Exchange traded funds	27,274	27,274	-
	\$ 67,646	\$ 67,646	\$ -

Assets at Fair Value as of December 31, 2018			
	Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)
Money market funds	\$ 660	\$ 660	\$ -
Certificate of deposit	10,115	10,115	-
Mutual funds	32,623	32,623	-
Exchange traded funds	16,098	16,098	-
	\$ 59,496	\$ 59,496	\$ -

Fair values for the mutual funds and exchange traded funds are determined by reference to quoted market prices and other relevant information generated by market transactions. The money market funds are valued at amortized cost, which approximates fair value. Certificates of deposit are valued using a discounted cash flow calculation that applies interest rates currently being offered for deposits of similar remaining maturities.

The Dave Gallup Foundation would like to submit a request to the Jefferson County Human Services Board for financial assistance in 2021.

Like many nonprofits locally and nationwide the Dave Gallup Foundation has also suffered a significant financial impact related to Covid-19.

Some of the women lost their employment or were unable to obtain employment during the initial months of the pandemic. We did not ask anyone to transition based on inability to pay.

In the last couple of years, we have been providing services for more and more women from Jefferson County. As of January 2020, approximately 80% of the women have been from Jefferson County with the rest coming from surrounding counties.

We have historically struggled at collecting program fees due to the financial status of the women when they present for services. The nature of the mental illness of substance use disorder will also lead to relapse at times, at which point women may abruptly leave with a sometimes significant balance.

It takes women on average 6 weeks to become emotionally stable, find a job, and receive a paycheck. There are also oftentimes multiple competing financial demands such as drug court costs, fines, and/or child support.

We are one of the few (maybe only) organizations that work with women financially by allowing them admission without any money up front. We feel strongly about being able to provide services despite the residents' economic status, and a large part of our mission is to fundraise, so we don't have to turn women away due to an inability to pay.

The pandemic has only further complicated this situation.

We do spend a significant amount of time fundraising as the women's sober living home incurs substantial monthly costs. For example, our mortgage is \$2,900 a month and then there is gas/electric (\$800 mo. average), water (\$450 a quarter), internet/phone (\$90), water softener service, gutter and lawn care, snow plowing, and all the other assorted expenses of home ownership. Even if we consistently had every bed filled and paid for it would just cover expenses.

This has not even included any salary at this point, and I work full time to support my own family. The only salaries realized came through a grant for peer recovery coaches (that the Dave Gallup Foundation trained in partnership with WI Voices) to present to the Fort and Watertown emergency departments when someone presented with an opiate overdose. Everything else has been volunteer for the last 5 years.

We opened a men's house in Ashland last year and received a lot of local support in that area (about \$18,000 in 2019 which included assistance with start-up and salary as I have to pay a part-time on-site manager for that residence as I cannot oversee it myself). The

Ashland County and Bayfield County drug courts and Human Services regularly scholarship men to reside at that home as well.

It is hard to estimate how Covid-19 will affect our fundraising efforts for the remainder of the year. We always man a concession stand at the UW Badger games in the fall which generates approximately \$8,000-11,000 annually. We also just started doing a bowling fundraiser which garnered \$11,000 last fall.

Both will most likely be significantly impacted if we have them at all. And if we could do a bowling fundraiser it would be significantly smaller related to social distancing with less local business donations, as they are struggling during this time as well.

We had also planned a House BBQ with the potential to raise a couple thousand but will not be able to host that either due to the pandemic. We have also been applying for community grants but there has not been much available related to the downturn in the local economy. We were recently denied six grant requests as they were directing their monies elsewhere. Grant sizes were up to \$5,000 apiece.

The Dave Gallup Foundation is requesting \$20,000 from the Board to make it through 2021. Of course, any funds the Board could find to allocate would be incredibly appreciated.

The Dave Gallup Foundation has been an advocate for the health and wellness of Jefferson County residents struggling with substance use and co-occurring disorders for the last five years and we have realized significant positive community impacts. We have many beautiful success stories that not only affects the resident, but her family and children as well.

I have attached some financials and you can see our outstanding account receivables are significantly higher than last year despite it being only June. I have covered resident names where applicable.

Please feel free to reach out to me, Suzanne Madecky, at 262-470-8269 with any questions! We would also be honored to provide tours for anyone that may be interested in learning more about what we do!

Thank you so much for your consideration of our financial request. We hope to hear from you soon!

Suzanne Madecky  
Executive Director  
Dave Gallup Foundation  
314 Madison Avenue  
Fort Atkinson, WI 53538

**Dave Gallup Foundation**  
**Profit & Loss**  
 January through December 2019

	Jan - Dec 19
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Fundraising</b>	20,328.19
<b>43400 · Direct Public Support - FA</b>	
43430 · United Way, CFC Contributions	3,625.00
43450 · Individ, Business Contributions	6,155.96
43400 · Direct Public Support - FA - Other	0.00
<b>Total 43400 · Direct Public Support - FA</b>	9,780.96
<b>43500 · Direct Public Support - ASH</b>	
43560 · Scholarship Contributions - ASH	18,640.00
43550 · Indiv,Business Contributions	0.00
<b>Total 43500 · Direct Public Support - ASH</b>	18,640.00
<b>46400 · Other Types of Income F A</b>	0.00
<b>46500 · Other types of Income - ASH</b>	1,000.00
<b>47200 · Program Income -FA</b>	
43460 · Scholarships - FA	6,100.00
47280 · Program Service Fees - Cedar	60,806.67
47240 · Program Serv Fees - Wis Voices	35,142.83
47260 · Program Serv Fee- Space Rental	400.00
47200 · Program Income -FA - Other	0.00
<b>Total 47200 · Program Income -FA</b>	102,449.50
<b>47300 · Program Service Fees - Birch</b>	11,660.00
<b>Total Income</b>	163,858.65
<b>Expense</b>	
<b>Bad Debt Expense</b>	449.05
<b>Education &amp; Training</b>	674.00
<b>Marketing &amp; Advertising</b>	3,688.77
<b>60111 · Car &amp; Truck Expense</b>	2,009.03
<b>60100 · Business Expenses</b>	
60101 · PRINTING AND COPYING EXPENSE	287.87
60102 · OFFICE SUPPLIES EXPENSE	189.44
60110 · Bank Fees	139.60
60100 · Business Expenses - Other	0.00
<b>Total 60100 · Business Expenses</b>	616.91
<b>60200 · Contract Services</b>	
60210 · Accounting Fees	2,006.00
60230 · ADP Payroll Services	3,442.78
60200 · Contract Services - Other	1,460.00
<b>Total 60200 · Contract Services</b>	6,908.78

**Dave Gallup Foundation**  
**Profit & Loss**  
 January through December 2019

	Jan - Dec 19
<b>60800 · Travel and Meetings</b>	
60830 · Travel Meals	124.32
60810 · Conference, Convention, Meeting	1,536.84
60820 · Travel	20.42
	1,681.58
<b>Total 60800 · Travel and Meetings</b>	1,681.58
<b>60900 · Other Types of Expenses</b>	
60910 · Other Costs	511.98
60920 · Insurance - Liability, D and O	1,667.82
60900 · Other Types of Expenses - Other	0.00
	2,179.80
<b>Total 60900 · Other Types of Expenses</b>	2,179.80
<b>61000 · Payroll Expenses</b>	
61060 · Payroll Expenses - ASH	15,760.02
61010 · Recovery coach pyrl-Wis Voices	23,592.47
61030 · Recovery Coach Employer Tax Exp	1,750.73
61000 · Payroll Expenses - Other	0.00
	41,103.22
<b>Total 61000 · Payroll Expenses</b>	41,103.22
<b>62800 · Facilities &amp; Equipmnt - FORT AT</b>	
62880 · Rent Expense CEDAR House	34,952.68
62850 · House Repairs and Maintenance	3,426.68
62840 · Equip Rental and Maintenance	635.00
62870 · Property Insurance	2,374.92
62890 · Other Rents, Parking, Utilities	0.00
62800 · Facilities & Equipmnt - FORT AT - Other	0.00
	41,389.28
<b>Total 62800 · Facilities &amp; Equipmnt - FORT AT</b>	41,389.28
<b>63100 · Facilites &amp; Equipmnt ASHLAND</b>	
63130 · Rent Expense ASHLAND House	6,140.00
63140 · Equipment and Maintenance	2,896.91
63100 · Facilites & Equipmnt ASHLAND - Other	200.00
	9,236.91
<b>Total 63100 · Facilites &amp; Equipmnt ASHLAND</b>	9,236.91
<b>65000 · Operations F A</b>	
65040 · Supplies	1,159.91
65060 · House Supplies	1,660.19
65070 · Groceries for women	355.98
65080 · Entertainment	142.20
	3,318.28
<b>Total 65000 · Operations F A</b>	3,318.28
<b>65100 · Operations ASH</b>	
65160 · House Supplies	704.50
65170 · Groceries for House	198.66
	903.16

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Accrual Basis

**Dave Gallup Foundation**  
**Profit & Loss**  
January through December 2019

	<u>Jan - Dec 19</u>
Total 65100 · Operations ASH	903.16
65900 · Utilities FA	
65904 · Utilities Water	1,227.25
65902 · Cable TV	0.00
65903 · Gas and Electric	6,883.65
65900 · Utilities FA - Other	0.00
	<hr/>
Total 65900 · Utilities FA	8,110.90
65920 · Utilities - ASH	
65924 · City of Ashland - Water Util	962.33
65922 · Cable	444.94
65923 · Gas and Electric	1,572.08
	<hr/>
Total 65920 · Utilities - ASH	2,979.35
67000 · Community Rel/Publ Rel FA	
Meals - Business Meetings	123.14
67020 · Meals with Clients	96.82
	<hr/>
Total 67000 · Community Rel/Publ Rel FA	219.96
67100 · Community Rel/Public Rel ASH	
67120 · Meals with Clients	118.08
	<hr/>
Total 67100 · Community Rel/Public Rel ASH	118.08
69000 · Scholarships	21,874.00
	<hr/>
Total Expense	147,461.06
	<hr/>
Net Ordinary Income	16,397.59
Other Income/Expense	
Other Expense	
Research Needed	210.00
	<hr/>
Total Other Expense	210.00
	<hr/>
Net Other Income	-210.00
	<hr/>
Net Income	<b>16,187.59</b>
	<hr/> <hr/>

**Dave Gallup Foundation**  
**Profit & Loss**  
 January 1 through May 1, 2020

	Jan 1 - May 1, 20
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
43400 · Direct Public Support - FA	
43410 · Corporate Contributions	2,000.00
43450 · Individ, Business Contributions	1,385.00
<b>Total 43400 · Direct Public Support - FA</b>	<b>3,385.00</b>
47200 · Program Income -FA	
43460 · Scholarships - FA	4,094.00
47280 · Program Service Fees - Cedar	23,556.66
47240 · Program Serv Fees - Wis Voices	11,757.07
47260 · Program Serv Fee- Space Rental	150.00
<b>Total 47200 · Program Income -FA</b>	<b>39,557.73</b>
<b>Total Income</b>	<b>42,942.73</b>
<b>Expense</b>	
Marketing & Advertising	210.53
60111 · Car & Truck Expense	764.66
60100 · Business Expenses	
60102 · OFFICE SUPPLIES EXPENSE	331.81
60110 · Bank Fees	100.00
<b>Total 60100 · Business Expenses</b>	<b>431.81</b>
60200 · Contract Services	
60210 · Accounting Fees	1,096.00
60200 · Contract Services - Other	300.00
<b>Total 60200 · Contract Services</b>	<b>1,396.00</b>
60800 · Travel and Meetings	
60810 · Conference, Convention, Meeting	361.83
<b>Total 60800 · Travel and Meetings</b>	<b>361.83</b>
60900 · Other Types of Expenses	
60920 · Insurance - Liability, D and O	907.32
<b>Total 60900 · Other Types of Expenses</b>	<b>907.32</b>
61000 · Payroll Expenses	
61010 · Recovery coach pyrl-Wis Voices	1,440.12
61000 · Payroll Expenses - Other	13,505.87
<b>Total 61000 · Payroll Expenses</b>	<b>14,945.99</b>
62800 · Facilities & Equipmnt - FORT AT	
62880 · Rent Expense CEDAR House	11,808.28
62850 · House Repairs and Maintenance	1,269.49
62840 · Equip Rental and Maintenance	86.00
62870 · Property Insurance	626.00
62800 · Facilities & Equipmnt - FORT AT - Other	190.00
<b>Total 62800 · Facilities &amp; Equipmnt - FORT AT</b>	<b>13,979.77</b>
63100 · Facilites & Equipmnt ASHLAND	
63130 · Rent Expense ASHLAND House	1,120.00
63140 · Equipment and Maintenance	300.00
<b>Total 63100 · Facilites &amp; Equipmnt ASHLAND</b>	<b>1,420.00</b>
65000 · Operations    F A	
65060 · House Supplies	1,249.08
65070 · Groceries for women	49.17
65080 · Entertainment	219.07
<b>Total 65000 · Operations    F A</b>	<b>1,517.32</b>
65100 · Operations    ASH	

**Dave Gallup Foundation**  
**Profit & Loss**  
January 1 through May 1, 2020

	<u>Jan 1 - May 1, 20</u>
65160 · House Supplies	572.54
Total 65100 · Operations ASH	572.54
65900 · Utilities FA	
65904 · Utilities Water	482.34
65903 · Gas and Electric	3,132.47
Total 65900 · Utilities FA	3,614.81
65920 · Utilities - ASH	
65924 · City of Ashland - Water Util	487.15
65922 · Cable	590.26
65923 · Gas and Electric	691.64
Total 65920 · Utilities - ASH	1,769.05
67000 · Community Rel/Publ Rel FA	
Meals - Business Meetings	45.74
Total 67000 · Community Rel/Publ Rel FA	45.74
69000 · Scholarships	2,100.00
Total Expense	44,037.37
Net Ordinary Income	-1,094.64
Other Income/Expense	
Other Expense	
Research Needed	1,105.25
Total Other Expense	1,105.25
Net Other Income	-1,105.25
Net Income	<u><u>-2,199.89</u></u>



**Dave Gallup Foundation**  
**Account QuickReport**  
 January through December 2019

Type	Date	Num	Name	Memo	Split	Amount
<b>43400 · Direct Public Support - FA</b>						
<b>43430 · United Way, CFC Contributions</b>						
Deposit	04/08/2019	12865	United Way	donation	Fort Comm...	625.00
Deposit	05/08/2019	1293	United Way	kay	Fort Comm...	750.00
Deposit	07/28/2019		United Way	VOID: scholarship ...	Fort Comm...	0.00
Deposit	08/07/2019	12991	United Way	alicia	Fort Comm...	750.00
Deposit	10/16/2019	13065	United Way	qtrly grant	Fort Comm...	750.00
Total 43430 · United Way, CFC Contributions						2,875.00
<b>43450 · Individ, Business Contributions</b>						
Deposit	02/12/2019		Network for Good	DONATIONS	Fort Comm...	220.00
Deposit	02/22/2019	4623		JUSTINE & JOE ...	Fort Comm...	300.00
Deposit	04/08/2019	124	John Poutsch	Deposit	Fort Comm...	200.00
Deposit	04/08/2019	1071	Austin, Ed & Donna	Deposit	Fort Comm...	500.00
Deposit	04/08/2019	3599	Anderson, Carole	Deposit	Fort Comm...	25.00
Deposit	04/08/2019	2794	Pate Rev Trust	ashlee	Fort Comm...	75.00
Deposit	05/08/2019		Network for Good	Deposit	Fort Comm...	211.00
Deposit	05/21/2019	7871		kirchmayer, lydia	Fort Comm...	50.00
Deposit	05/21/2019			plant sales	Fort Comm...	16.00
Deposit	06/17/2019	26973	David Ihle	Donation Kelly	Fort Comm...	1,000.00
Deposit	08/07/2019	4644	Larry Jagggers	Deposit	Fort Comm...	50.00
Deposit	08/08/2019	4644	Larry Jagggers	donation	Fort Comm...	0.00
Deposit	08/29/2019	2449		Moehrke	Fort Comm...	210.00
Deposit	08/29/2019	8801		kay, allen	Fort Comm...	50.00
Deposit	09/23/2019		Network for Good	Deposit	Fort Comm...	155.00
Deposit	09/23/2019		Jefferson County Hu...	State of WI ck, Nki...	Fort Comm...	350.00
Deposit	09/23/2019	8661		Otis, Rose	Fort Comm...	20.00
Deposit	10/16/2019	4423	Once & Again Consi...	mary krueger	Fort Comm...	200.00
Deposit	11/13/2019	dep	Network for Good	Deposit	Fort Comm...	5.00
Deposit	12/17/2019	dep	Online Donations	fb	Fort Comm...	150.00
Deposit	12/30/2019	dep	Paypal Donations	Deposit	Fort Comm...	2,368.96
Total 43450 · Individ, Business Contributions						6,155.96
<b>43400 · Direct Public Support - FA - Other</b>						
Deposit	08/08/2019	10903...	Levy Restaurants	void	Fort Comm...	0.00
Total 43400 · Direct Public Support - FA - Other						0.00
Total 43400 · Direct Public Support - FA						9,030.96
<b>TOTAL</b>						<b>9,030.96</b>

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Accrual Basis

**Dave Gallup Foundation**  
**Account QuickReport**  
 January 1 through June 26, 2020

Type	Date	Num	Name	Memo	Split	Amount
<b>43400 · Direct Public Support - FA</b>						
<b>43410 · Corporate Contributions</b>						
Deposit	02/28/2020		Walmart Cont.	GENERAL	Fort Communit...	1,000.00
Deposit	04/16/2020	574069	Walmart Cont.	GENERAL D...	Fort Communit...	1,000.00
Total 43410 · Corporate Contributions						2,000.00
<b>43450 · Individ, Business Contributions</b>						
Deposit	01/03/2020		Network for Good	NETWORK F...	Fort Communit...	50.00
Deposit	02/28/2020		Network for Good	FB DONATIO...	Fort Communit...	85.00
Deposit	02/28/2020		Community Purse	Individual don...	Fort Communit...	1,250.00
Total 43450 · Individ, Business Contributions						1,385.00
Total 43400 · Direct Public Support - FA						3,385.00
<b>TOTAL</b>						<b>3,385.00</b>

**Dave Gallup Foundation  
Account QuickReport  
January through December 2019**

Type	Date	Num	Name	Memo	Split	Amount
<b>Fundraising</b>						
Deposit	05/21/2019	1087...	Badger Concessions	Deposit	Fort Commu...	861.35
Deposit	05/21/2019		Badger Concessions	Deposit	Fort Commu...	348.49
Deposit	08/07/2019		Badger Concessions	Deposit	Fort Commu...	615.41
Deposit	09/07/2019	dep	Badger Concessions	Deposit	Fort Commu...	1,075.82
Deposit	10/01/2019		Badger Concessions	sept 21	Fort Commu...	1,375.74
Deposit	10/16/2019	1092...	Badger Concessions	Deposit	Fort Commu...	1,295.08
Deposit	11/13/2019	dep	Badger Concessions	Deposit	Fort Commu...	1,335.92
Deposit	11/26/2019	Dep	David Gallup Foundation, Inc	Bowling Fundraiser	FCCU Savings	11,070.26
Deposit	12/17/2019	dep	Badger Concessions	Deposit	Fort Commu...	1,111.04
Deposit	12/17/2019	dep	Badger Concessions	Deposit	Fort Commu...	1,239.08
Total Fundraising						20,328.19
<b>TOTAL</b>						<b>20,328.19</b>

**Dave Gallup Foundation**  
**A/R Aging Summary**  
 As of June 26, 2020

<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>91 - 120</u>	<u>121 - 150</u>	<u>&gt; 150</u>	<u>TOTAL</u>	
0.00	700.00	0.00	396.67	0.00	0.00	0.00	1,096.67	
0.00	0.00	0.00	0.00	0.00	0.00	1,750.00	1,750.00	
0.00	0.00	0.00	0.00	0.00	0.00	260.00	260.00	
0.00	350.00	0.00	0.00	0.00	0.00	0.00	350.00	
0.00	0.00	653.33	0.00	263.33	0.00	0.00	916.66	
0.00	0.00	0.00	0.00	0.00	0.00	537.06	537.06	
0.00	0.00	0.00	0.00	0.00	0.00	2,400.00	2,400.00	
0.00	0.00	0.00	0.00	-373.33	615.00	0.00	241.67	
0.00	0.00	0.00	0.00	0.00	0.00	443.33	443.33	
0.00	0.00	0.00	700.00	500.00	0.00	0.00	1,200.00	
0.00	0.00	0.00	0.00	0.00	0.00	-300.00	-300.00	
0.00	0.00	0.00	0.00	0.00	0.00	436.67	436.67	
0.00	736.67	0.00	0.00	0.00	0.00	0.00	736.67	
0.00	500.00	500.00	60.00	0.00	146.67	536.66	1,743.33	
0.00	0.00	0.00	0.00	0.00	0.00	638.33	638.33	
0.00	0.00	0.00	-200.00	600.00	0.00	463.33	863.33	
0.00	0.00	0.00	0.00	350.00	350.00	200.00	900.00	
0.00	700.00	700.00	450.00	0.00	0.00	190.00	2,040.00	
0.00	700.00	700.00	0.00	0.00	0.00	145.00	1,545.00	
0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	1,200.00	
0.00	0.00	783.33	0.00	0.00	0.00	0.00	783.33	
0.00	700.00	0.00	300.00	0.00	0.00	0.00	1,000.00	
0.00	0.00	0.00	0.00	0.00	0.00	550.00	550.00	
0.00	700.00	500.00	0.00	0.00	0.00	0.00	1,200.00	
0.00	303.33	0.00	0.00	0.00	0.00	650.00	953.33	
0.00	0.00	0.00	0.00	0.00	0.00	10.00	10.00	
0.00	0.00	0.00	0.00	0.00	0.00	1,440.00	1,440.00	
0.00	0.00	700.00	363.33	0.00	0.00	0.00	1,063.33	
0.00	0.00	0.00	0.00	0.00	0.00	620.48	620.48	
0.00	0.00	0.00	0.00	0.00	0.00	133.33	133.33	
<b>TOTAL</b>	<b>0.00</b>	<b>5,390.00</b>	<b>4,536.66</b>	<b>2,070.00</b>	<b>1,340.00</b>	<b>1,111.67</b>	<b>12,304.19</b>	<b>26,752.52</b>

Dave Gallup Foundation

A/R Aging Summary

As of June 26, 2019

Current	1 - 30	31 - 60	61 - 90	91 - 120	121 - 150	> 150	TOTAL	
0.00	700.00	0.00	400.00	0.00	0.00	0.00	1,100.00	
0.00	700.00	700.00	350.00	0.00	0.00	0.00	1,750.00	
260.00	0.00	0.00	0.00	0.00	0.00	0.00	260.00	
0.00	536.67	700.00	700.00	630.00	0.00	0.00	2,566.67	
0.00	700.00	0.00	0.00	0.00	0.00	0.00	700.00	
260.00	0.00	0.00	0.00	0.00	0.00	0.00	260.00	
0.00	396.67	700.00	900.00	0.00	0.00	0.00	1,996.67	
0.00	0.00	0.00	0.00	-300.00	0.00	0.00	-300.00	
0.00	0.00	0.00	700.00	700.00	536.67	0.00	1,936.67	
0.00	500.00	153.33	0.00	0.00	0.00	0.00	653.33	
0.00	0.00	46.67	0.00	0.00	0.00	0.00	46.67	
0.00	0.00	210.00	0.00	0.00	0.00	0.00	210.00	
0.00	700.00	200.00	0.00	0.00	0.00	0.00	900.00	
0.00	0.00	0.00	0.00	500.00	659.00	0.00	1,159.00	
0.00	0.00	0.00	353.33	0.00	0.00	0.00	353.33	
0.00	317.38	0.00	0.00	0.00	0.00	0.00	317.38	
240.00	0.00	0.00	0.00	0.00	0.00	0.00	240.00	
0.00	0.00	0.00	0.00	0.00	0.00	620.48	620.48	
0.00	0.00	0.00	0.00	373.33	660.00	0.00	1,033.33	
<b>TOTAL</b>	<b>760.00</b>	<b>4,550.72</b>	<b>2,710.00</b>	<b>3,403.33</b>	<b>1,903.33</b>	<b>1,855.67</b>	<b>620.48</b>	<b>15,803.53</b>

**Dave Gallup Foundation**  
**Account QuickReport**  
 January through December 2019

Type	Date	Num	Name	Memo	Split	Amount
<b>43500 - Direct Public Support - ASH</b>						
<b>43560 - Scholarship Contributions - ASH</b>						
Deposit	05/21/2019		Regional Wellness & M...		Fort Communit...	16,000.00
Deposit	08/29/2019		County of Bayfield HS		Fort Communit...	900.00
Deposit	09/23/2019		County of Bayfield HS		Fort Communit...	540.00
Deposit	11/13/2019	dep	County of Bayfield HS		Fort Communit...	760.00
Deposit	11/13/2019	dep	County of Bayfield HS		Fort Communit...	440.00
Total 43560 - Scholarship Contributions - ASH						18,640.00
Total 43500 - Direct Public Support - ASH						18,640.00
<b>TOTAL</b>						<b>18,640.00</b>

## RESOLUTION NO. 2020-

### Award Bids for South Campus Improvements

#### Executive Summary

On March 5, 2020, Jefferson County issued General Obligation Capital Project Bonds in the amount of \$7,600,000 to fund various improvements to County facilities and its 911 telecommunications infrastructure.

During June of 2020, Jefferson County solicited bids for improvements to the South Campus. Bids were requested for general construction, roofing and metal panels, windows and glazing, heating, ventilation and air conditioning, electrical, and site utilities. There was a total of fourteen (14) proposals submitted to the County for consideration for all projects. Staff from the Administration and Finance departments as well as representatives from Jefferson County's construction manager Mass Brothers Construction reviewed the bids and recommends entering into contracts with the lowest responsible bidders for each project as described below.

This resolution authorizes the County Administrator to enter into contracts with the following vendors:

1. General construction - Maas Brothers Construction - \$281,300
2. Roofing and metal panels – Waukesha Roofing - \$279,504
3. Windows and Glazing – Jefferson Glass - \$148,000
4. Heating, ventilation, and air conditioning – North American Mechanical - \$758,800
5. Electrical – Jefferson Current Electric, Inc. - \$173,600
6. Site utilities – Wondra Construction, Inc. - \$445,000

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WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, on March 5, 2020, Jefferson County issued General Obligation Capital Project Bonds in the amount of \$7,600,000 to fund various improvements to County facilities and 911 telecommunication infrastructure, including the Health and Human Services Building, Lueder Haus, and Workforce buildings, herein referred to as the South Campus, and

WHEREAS, bids were solicited, received, and reviewed by staff of Jefferson County and Maas Brothers Construction for South Campus Improvement projects, and

WHEREAS, on July 9, 2020 the Finance Committee reviewed the bid submissions and recommended to award the bids to the lowest responsible bidders as described in the Executive Summary above,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into contracts with Maas Brothers Construction for \$281,300, Waukesha Roofing for \$279,504, Jefferson Glass for \$148,000, North American Mechanical for \$758,800, Jefferson

Current Electric for \$173,600, and Wondra Construction for \$445,000.

*Fiscal Note: Funds from the Series 2020A General Obligation Capital Project Bonds are currently budgeted for these projects.*

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_ Vacant: \_\_\_\_\_

Ayes \_\_: Noes \_\_: Absent \_\_:

Requested by Finance Committee

07-09-2020

Marc DeVries 7-6-2020

REVIEWED: Administrator: \_\_\_\_; Corp. Counsel: \_\_\_\_; Finance Director: \_\_\_\_





Jefferson County - 2020 Capital Improvements - Construction Budget Spreadsheet

6/25/2020

**BID PACKAGE #4 - HEATING, VENTILATION, AND AIR CONDITIONING**

Vendor Name 1901 Inc.

Construction Costs

Description	Base Bid	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Base Bid w/Alternates
BP #04 - HVAC	\$798,000.00	\$7,750.00	\$4,500.00	\$89,400.00	-\$1,500.00	-\$1,500.00	\$896,650.00
General Conditions	\$0.00						\$0.00
<b>Total Construction Contract</b>	<b>\$798,000.00</b>	<b>\$7,750.00</b>	<b>\$4,500.00</b>	<b>\$89,400.00</b>	<b>-\$1,500.00</b>	<b>-\$1,500.00</b>	<b>\$896,650.00</b>

Vendor Name Just Mechanical

Construction Costs

Description	Base Bid	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Base Bid w/Alternates
BP #04 - HVAC	\$808,900.00	\$8,500.00	\$8,500.00	-\$59,150.00	\$3,211.00	\$3,211.00	\$773,172.00
General Conditions	\$0.00						\$0.00
<b>Total Construction Contract</b>	<b>\$808,900.00</b>	<b>\$8,500.00</b>	<b>\$8,500.00</b>	<b>-\$59,150.00</b>	<b>\$3,211.00</b>	<b>\$3,211.00</b>	<b>\$773,172.00</b>

Vendor Name Sure-Fire Inc.

Construction Costs

Description	Base Bid	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Base Bid w/Alternates
BP #04 - HVAC	\$699,500.00	\$3,000.00	\$2,500.00	\$62,250.00	\$0.00	\$0.00	\$767,250.00
General Conditions	\$0.00						\$0.00
<b>Total Construction Contract</b>	<b>\$699,500.00</b>	<b>\$3,000.00</b>	<b>\$2,500.00</b>	<b>\$62,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$767,250.00</b>

Vendor Name General Heating and Cooling

Construction Costs

Description	Base Bid	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Base Bid w/Alternates
BP #04 - HVAC	\$726,000.00	no bid	no bid	\$53,960.00	\$2,234.00	\$2,234.00	\$784,428.00
General Conditions	\$0.00						\$0.00
<b>Total Construction Contract</b>	<b>\$726,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$53,960.00</b>	<b>\$2,234.00</b>	<b>\$2,234.00</b>	<b>\$784,428.00</b>

Vendor Name North American Mechanical

Construction Costs

Description	Base Bid	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Base Bid w/Alternates
BP #04 - HVAC	\$658,000.00	\$5,200.00	\$4,600.00	\$78,000.00	\$6,500.00	\$6,500.00	\$758,800.00
General Conditions	\$0.00						\$0.00
<b>Total Construction Contract</b>	<b>\$658,000.00</b>	<b>\$5,200.00</b>	<b>\$4,600.00</b>	<b>\$78,000.00</b>	<b>\$6,500.00</b>	<b>\$6,500.00</b>	<b>\$758,800.00</b>



**RESOLUTION NO. 2020-\_\_\_\_\_**

**Accepting the Parents as Teachers grant funding through Greater Watertown Community Health Foundation at the Human Services Department**

Executive Summary

Jefferson County Human Services was recently awarded a grant from the Greater Watertown Community Health Foundation to purchase the Parents as Teachers online curriculum for the Jefferson County Birth to Three program and various community partners.

The County will receive a grant in the amount of \$8,945 to fund the purchase. This will allow for the Parents as Teachers curriculum to be provided to several new staff and continue for several others.

On July 9, 2020, the Finance Committee reviewed the request from the Human Services Director and recommended forwarding this resolution to the County Board to accept the grant funding of \$8,945 and create a budget amendment.

\_\_\_\_\_

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, grant funding is available from the Greater Watertown Community Health Foundation to expand the curriculum the Human Services Department provides to children enrolled in the Birth to Three program, and

NOW, THEREFORE, BE IT RESOLVED that the 2020 County Budget be amended to accept the grant funding from the Greater Watertown Community Health Foundation for the amount of \$8,945.

*Fiscal Note: The Parents as Teachers grant funding is available to be used July 1, 2021. Jefferson County will receive reimbursement for costs incurred in 2020 and 2021. Please see the attached Budget Adjustment or Amendment Request form for the proposed adjustment to the 2020 budget. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board). Grant funds not expended during 2020 will be incorporated into the Human Services' 2021 budget.*

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by  
Finance Committee

**DATE**

Brian Bellford: 06-24-20

**REVIEWED: Administrator \_\_\_\_\_; Corp. Counsel \_\_\_\_\_; Finance Director \_\_\_\_\_**

**JEFFERSON COUNTY  
BUDGET ADJUSTMENT OR AMENDMENT REQUEST**

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Level 1	Adjustments of operating appropriations up to \$4,999 from one account to another <u>within</u> the department's budget	Department Head
<input type="checkbox"/> Level 2	<input type="checkbox"/> a. Adjustments of operating appropriations over \$5,000 and up from one account to another <u>within</u> the department's budget.	Administrator
	<input type="checkbox"/> b. Substitution of capital items or adjustment of operating to capital appropriations up to \$24,999 from one account to another <u>within</u> the department's budget.	Administrator
	<input type="checkbox"/> c. Transfers between departments within a budgetary function of up to \$24,999.	Administrator
<input type="checkbox"/> Level 3	Amendments of operating or capital appropriations needing additional funding from contingency funds from that are under 10% of the funds originally appropriated for an individual department.	Finance Committee
<input type="checkbox"/> Level 4	<input type="checkbox"/> a. Amendments of operating or capital appropriations needing additional funding from contingency funds from that are over 10% of the funds originally appropriated for an individual department.	County Board
	<input checked="" type="checkbox"/> b. New programs in a department that were not originally budgeted through increase in expenses with offsetting increase in revenue for that program. (i.e. grant funding or donations)	County Board
	<input type="checkbox"/> c. Substitution of capital items or adjustment of operating to capital appropriations over \$25,000 from one account to another <u>within</u> the department's budget.	County Board
	<input type="checkbox"/> d. Amendments of operating or capital appropriations needing funding from general fund balance.	County Board

Increase	Decrease	Org	Object	Project	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	65013000	485200	63176	Restricted Donations	8,945.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	65013000	532325	63176	Registration	8,945.00
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____

Description of Adjustment:

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Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

County Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_

- 1) Salaries and Fringes are not included as operating above, any changes to salaries and fringes must be discussed with the County Administrator.
- 2) The County Administrator shall make the determination if the budget adjustment needs to go to the County Board.
- 3) Any items \$5,000 and above must be capitalized.

## CoVid Impact Business Plan

### 1. Overall Department impacts:

- a. Mission and Vision unchanged; have the added to duties to plan for peoples' safety
- b. Importance of focusing on results; being a Results Oriented Workplace
- c. Less space needs
- d. Less vehicles needs at this time and modifications
- e. Cleaning
- f. Screening for entry
- g. More people who are homeless
- h. Importance of electronic tools:
  - i. Docusign
  - ii. Zoom
  - iii. Learning Center
  - iv. Electronic scheduling for staff, vehicles, rooms, Zoom, etc.
  - v. Computer and hardware
  - vi. Cell phones
- i. New resource needs
- j. PPE
- k. Masks and social distancing
- l. Ability to pivot...quickly.
- m. Revenues "holding" and new costs

### 2. Division Review of Work Practices:

- a. Admin Division
  - i. Remote working
  - ii. Cleaning
  - iii. Front desk
- b. Aging and ARC
  - i. Nutrition sites: frozen meals and curbside pick up

- ii. ADRC staff working remotely
  - iii. Transportation impacted; drivers and vehicles impacted
- c. Behavioral Health
  - i. Telehealth critical
  - ii. Requests up
  - iii. Crisis calls up
  - iv. Homelessness up
- d. Child and Family
  - i. CPS calls up
  - ii. Child alt care placements up
  - iii. CLTS up
  - iv. Kinship placements up
- e. Economic Support
  - i. Remote working
  - ii. Homelessness up
  - iii. Ability to do new worker training remotely
  - iv. Greater coordination with partner agencies who are working from home

### **3. Data Illustrating the Impact of CoVid**

#### **➤ Economic Support Division**

Data is somewhat skewed because:

- the extra emergency FoodShare benefits the customers received for 3 months
- All healthcare cases must still remain open.
- We continue to not have to verify the customer's income and the reviews for the past months are not due until September.

When the \$600 in additional unemployment benefits ends we will also get more applications.

This is a comparison of the first 5 months of 2019 to 2020:

1. SCC Caseload – Jan 19- 43,517 Jan 20- 43,822 May 19-42,859 May 20- 44,127 SCC caseload increased 1,268 cases for May of 19 compared to May of 20
  
2. SCC Reviews - Jan 19- 1,612 Jan 20 – 3,293 May 19-3,362 May 20- 755 Reviews decreased 2,607 cases for May of 19 compared to May of 20
  
3. SCC calls - Jan 19 -14,044 Jan 20 -14,479 May 19- 12,983 May 20-7,139 Calls decreased 5,844 for May of 19 compared to May of 20
  
4. Applications (Jefferson) - Jan 19 – 542 Jan 20- 484 May 19-422 May-370 In April of 2020 we had 731 applications. Applications have been lower again until other financial supports end.

➤ **Administration**

Motel Vouchers due to homelessness:

MONTH	(Multiple Items)		
Sum of AMOUNT	Column Labels		Grand
Row Labels	2019	2020	Total
AMERICA'S BEST VALUE INN		512	512
AMERICINN HOTEL		539	539
COMFORT INN & SUITES P		2,925	2,925
COMFORT INNS		3,225	3,225
COMFORT SUITES INN WI127	1,800		1,800
COURTYARD INN AND SUITES	855	9,689	10,544
DAYS INN JOHNSON CREEK	2,647		2,647
LEAH THORP		620	620
M&M INVESTMENTS OF JOHNSON CREEK LLC		690	690



REVA AND AMBA LLC		2,195	2,195
RIVERWALK INN	249		249
TANIS PROPERTY MANAGEMENT LLC	5,250	5,250	10,500
WATERTOWN COURT APTS	200		200
WHPC JOHNSON CREEK LLC	667		667
WILLIAM JAMES KICHLER		300	300
XAO YANG		2,300	2,300
<b>Grand Total</b>	<b>11,668</b>	<b>28,245</b>	<b>39,913</b>

➤ **Child and Family Division**

**Initial Assessments:**

	2019 (Jan-May)	2020 (Jan-May)
Screened in cases	90	138

**One year growth of 35%**

**Child Alternate Care: (full year)**

	2016	2017	2018	2019
New children into care	29	40	34	52

**Growth of 45% since 2016; 32% since last year.**

➤ **Behavioral Health Division**

- Detox days: 42 through June of 2020 projected out this 84 for the year. In 2019, we had 66 total.
- New requests for MH/AODA outpatient clinic services:
  - May-July 2019: 107

○ May-July 2020: 137

- CCS: 2019 Data shows that 6 consumers at some point experienced homelessness; 2020 data shows 12 consumers have experienced homelessness through June.

- Emergency Mental Health:

- 2019 there were 303 people on the follow up log between March 1-June 30<sup>th</sup>; with the average number of days on the log at 3.
- 2020 there were 345 people on the follow up log between March 1-June 30<sup>th</sup>; with the average number of days on the log at 3.8.
- Crisis plans: than doubled from 2019. 140 plans in 2019 and 330 plans in 2020.
- Chart below reflects: more EMH contacts and more ED's in 2020

	'08	'09	'10	'11	6/12	6/13	6/14	6/15	6/16	6/17	6/18	6/19	6/20
EMH calls	995	3582	5114	5636	2830	2705	2884	4187	4605	4855	5871	6815	8216
ED's	114	107	106	124	68	73/154	74/148	65/126	65/130	75	87	52	70
Suicide calls	323	248	184	224	110	99	104	120	153	156	176	154	114
Crisis Plan					157	135	92						
ED Assess					182	149	167	203	251	286	296	238	222
ED Diverted											225	193	152
% Diverted					69%	62%	54%	67%	74%	77%	76%	81%	73%

- CCS: 2019 Data shows that 6 consumers at some point experienced homelessness; 2020 data shows 12 consumers have experienced homelessness through June.



# Marsh Country Health Alliance

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**2020 Assessment Meeting**

June 22, 2020



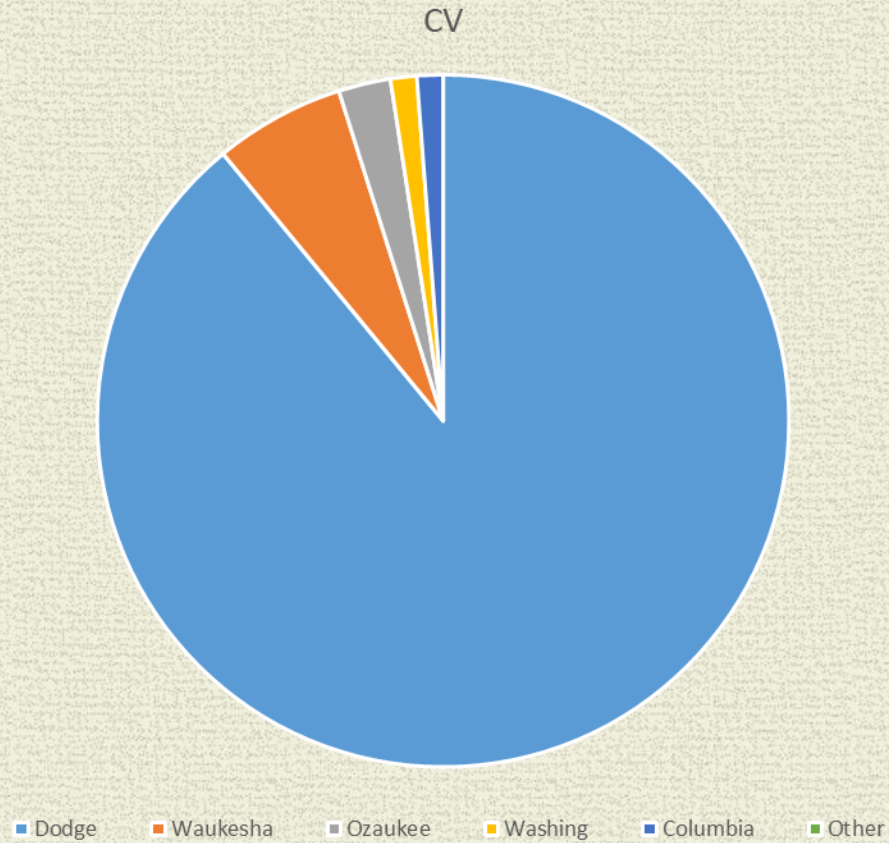
# MCHA Comparison – Census

Facility	# Licensed Beds	2019 Clearview Average Monthly Census											
		January	February	March	April	May	June	July	August	September	October	November	December
Clearview - SNF	120	111	105	107	108	106	103	104	100	100	104	105	99
IID	46	43	42	42	42	42	40	40	40	42	41	40	40

Facility	# Licensed Beds	2020 Clearview Average Monthly Census											
		January	February	March	April	May	June	July	August	September	October	November	December
Clearview - SNF	120	100	103	101	89	88							
IID	46	40	40	39	39	39							

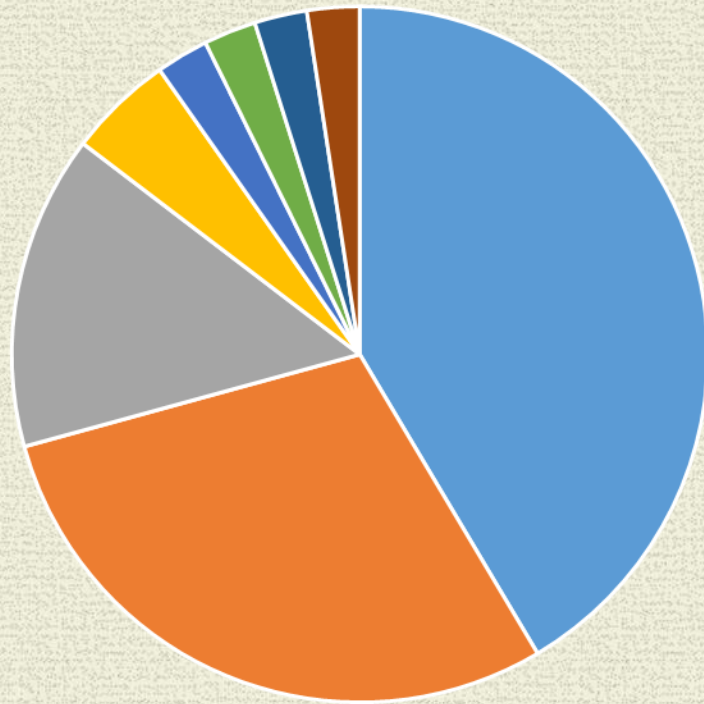


# MCHA SNF – Census – By County





# MCHA IID – Census – By County



■ Dodge ■ Waukesha ■ other ■ Jefferson ■ Wash ■ Rock ■ Columbia ■ Iowa



# MCHA Comparison – Payer

Clearview 1/1/19-5/31/19		16,191
COMMERCIAL INS		53
MCO FAMILY CARE		1,555
MEDICAID		9,438
<b>MEDICARE A</b>		1,282
<b>MEDICARE ADVANTAGE A</b>		521
<b>PRIVATE PAY</b>		3,191
WORKERS COMP STMT		151

Clearview 1/1/20-5/31/20		14,626
COMMERCIAL INS		2
HOSPICE MEDICAID		348
HOSPICE PRIVATE PAY		3
MANDATE		30
MCO FAMILY CARE		514
MEDICAID		10,800
MEDICAID HMO		45
<b>MEDICARE A</b>		730
<b>MEDICARE ADVANTAGE A</b>		463
<b>PRIVATE PAY</b>		1,691

Clearview IID 1/1/19-5/31/19		6,356
MCO FAMILY CARE		893
MEDICAID		5,463

Clearview IID 1/1/20-5/31/20		5,988
HOSPICE MEDICAID		7
MCO FAMILY CARE		911
MEDICAID		5,070



# 2019 MCHA Loss Calculation

Marsh Country Health Alliance  
 Total Loss Calculation  
 Loss for 2021 Rates  
 Data from 2019 Cost Report

MCHA Loss -Schedule 11	(76,871)
Less: CBH Revenue	(5,266,233)
Less: Group/CBRF Home Revenue	(1,609,140)
Add: Direct CBH Expenses	2,809,475
Add: Direct Group Home/CBRF Expenses	<u>1,911,171</u>
CBH/Group Home (Profit)/Loss	(2,154,727)
Overhead Allocations Removed:	
Group Home/CBRF	1,192,370
CBIC	931,030
CBH	<u>1,544,875</u>
Total Gain (Loss)	1,436,677

## Estimated 2021 MCHA Assessment

Adams	183.00
Columbia	1,849.00
Grant	1,171.00
Iowa	1,171.00
Jefferson	1,188.00
Ozaukee	995.00
Rock	2,153.00
Sauk	814.00
Washington	2,297.00
Waukesha	21,041.00
Winnebago	998.00
<b>Total</b>	<b>33,860.00</b>





# 2019 Allocation of Overhead

Marsh Country Health Alliance  
 Loss Calculation  
 Allocation of Overhead

	Total Expenses	MCHA	Group Home Homes/CBRF	CBIC	CBH	Totals
Patient Days		53,020	9,225	5,791	12,440	80,476
Percent Allocation-All		65.88%	11.46%	7.20%	15.46%	100.00%
Square Feet		152,020	21,468	24,112	25,276	222,876
Percent Allocation-All		68.21%	9.63%	10.82%	11.34%	100.00%
Dietary	2,121,761	1,397,880	243,218	152,681	327,982	2,121,761
Plant Op	724,974	494,493	69,831	78,432	82,218	724,974
Housekeeping	436,674	297,848	42,062	47,242	49,522	436,674
Laundry	198,047	130,479	22,702	14,251	30,614	198,047
Transportation	112,405	74,056	12,885	8,089	17,376	112,405
Administration	1,101,156	725,475	126,226	79,238	170,217	1,101,156
Medical Records	91,120	60,033	10,445	6,557	14,085	91,120
Financial Services	706,683	465,584	81,007	50,852	109,239	706,683
Restorative Nursing	73,087	48,152	8,378	5,259	11,298	73,087
Physician Services	659,967	434,806	75,652	47,491	102,018	659,967
Social Services	395,931	260,851	45,386	28,491	61,203	395,931
Activities	235,229	154,976	26,964	16,927	36,362	235,229
Utilities	384,203	262,058	37,007	41,565	43,572	384,203
Other	1,492,505	983,307	171,087	107,400	230,712	1,492,505
Interest	615,859	420,067	59,321	66,627	69,844	615,859
Depreciation	1,530,596	1,043,994	147,431	165,589	173,582	1,530,596
Insurance Expense	132,539	90,403	12,767	14,339	15,031	132,539
<b>Totals</b>	<b>11,012,736</b>	<b>7,344,461</b>	<b>1,192,370</b>	<b>931,030</b>	<b>1,544,875</b>	<b>11,012,736</b>



# 2019 MCHA Occupancy

**Clearview  
MCHA  
Payer Report  
Fiscal Year 2019**

	<b>Total Days</b>	<b>Payer Mix</b>
Medicaid	36,182	68.24%
MCO	5,751	10.85%
Medicare/Medicare Replace	4,025	7.59%
Private Pay / Commercial Insurance	7,062	13.32%
Totals	53,020	100%

**Occupancy Calculation  
Fiscal Year 2019**

	<b>Total Patient Days</b>	<b>Total Capacity</b>	<b>Occupancy Rate</b>
Clearview IID	14,972	16,790	89.17%
Clearview Nursing Home	38,048	43,800	86.87%
Totals	53,020	60,590	87.51%



# 2019 MCHA Occupancy

## MARSH COUNTRY HEALTH ALLIANCE ASSESSMENT RATE CALCULATION 2021

COUNTY	2015-2019 Utilization		2021 ASSESSMENT RATE JANUARY-DECEMBER BASED ON LOSS OF:	2020 ASSESSMENT RATE JANUARY-DECEMBER BASED ON LOSS OF:	UTILIZATION CHANGE
	TOTAL	% TOTAL	150,000	150,000	2020 to 2021
<b>ADAMS</b>	285	0.12%	183	414	(730)
BROWN	-	0.00%	-	-	-
BURNETT	-	0.00%	-	-	-
CLARK	-	0.00%	-	-	-
<b>COLUMBIA</b>	2,882	1.23%	1,849	2,157	(870)
DANE	4,017	1.72%	2,577	2,791	-
<b>DODGE</b>	165,072	70.60%	105,904	102,760	1,570
FOND DU LAC	70	0.03%	45	45	9
<b>GRANT</b>	1,826	0.78%	1,171	1,163	0
<b>GREEN</b>	-	0.00%	-	99	(155)
<b>IOWA</b>	1,826	0.78%	1,171	1,189	(406)
<b>JEFFERSON</b>	1,852	0.79%	1,188	1,643	(2,133)
KENOSHA	3,652	1.56%	2,343	2,351	(39)
MARINETTE	772	0.33%	495	802	(312)
MARQUETTE	-	0.00%	-	-	-
MILWAUKEE	5,478	2.34%	3,514	3,489	-
OUTAGAMIE	139		-	-	(1)
<b>OZAUKEE</b>	1,551	0.66%	995	988	(65)
PORTAGE	-	0.00%	-	-	-
RACINE	-	0.00%	-	-	-
<b>ROCK</b>	3,356	1.44%	2,153	2,402	(961)
<b>SAUK</b>	1,269	0.54%	814	1,041	(202)
WALWORTH	1,826	0.78%	1,171	1,163	-
<b>WASHINGTON</b>	3,581	1.53%	2,297	2,500	(71)
<b>WAUKESHA</b>	32,796	14.03%	21,041	21,798	(2,491)
<b>WINNEBAGO</b>	1,555	0.67%	998	1,116	174
<b>TOTALS</b>	233,805	100%	149,911	149,911	(6,683)



# Current Financial Update

as of April 30, 2020

## MCHA Income Statement

as of April 30, 2020

**\*\*All budget numbers are pro-rated through April 30, 2020**

	Through April 30, 2020						
	2020 MCHA Budget	2020 MCHA Actuals	2019 MCHA Actuals	Behavioral Health	Group Homes/ CBRF	Brain Injury	Totals
Medicaid	3,108,499	3,134,514	2,920,447			1,148,450	4,282,965
Medicare	656,771	437,345	585,187				437,345
Private Pay/Insurance	1,011,838	580,938	1,090,209	1,683,799	540,836	261,042	3,066,615
Other Revenue	791,235	1,227,635	764,515	5,155	2,655	1,702	1,237,146
Total Revenue	5,568,343	5,380,433	5,360,358	1,688,954	543,490	1,411,194	9,024,071
Direct Expenses	3,616,057	2,857,678	3,424,304	703,930	476,114	1,115,479	5,153,201
Net Income/Loss	1,952,286	2,522,755	1,936,054	985,024	67,376	295,715	3,870,870
<b>Overhead Expenses</b>							
Restorative Nursing/PT OT Therapy	14,032	12,495	14,015	2,887	2,331	1,494	19,208
Physician Services/Consultants	133,685	126,827	144,248	29,308	23,662	15,167	194,963
Social Services	87,077	75,426	73,131	17,430	14,072	9,020	115,948
Recreation Activities	54,520	43,976	47,871	10,162	8,204	5,259	67,601
Dietary Services	447,747	379,538	419,493	87,705	70,810	45,387	583,440
Maintenance	183,279	134,219	147,058	33,275	20,281	22,779	210,554
Housekeeping	98,810	57,484	88,719	14,251	8,686	9,756	90,177
Laundry	49,754	37,732	41,793	8,719	7,040	4,512	58,003
Transportation	27,664	5,455	21,076	1,261	1,018	652	8,386
Utilities	88,754	83,619	81,439	20,730	12,635	14,191	131,176
Finance	175,574	93,144	124,389	21,524	17,378	11,139	143,184
Medical Records	18,897	14,294	18,519	3,303	2,667	1,709	21,974
Administration	187,390	160,879	212,900	37,176	30,015	19,239	247,309
Depreciation/Capital Assets	348,017	348,017	335,190	14,451	8,808	9,893	91,443
Interest	141,185	120,570	129,480	29,891	18,219	20,463	189,142
County Overhead	307,312	309,882	96,311	71,608	57,814	37,057	476,362
Other Expenses	42,799	8,852	14,438	2,045	1,651	1,059	13,607
Total Overhead	2,406,496	2,012,409	2,010,068	405,727	305,291	228,776	2,662,477
<b>Total Gain (Loss)</b>	<b>(454,210)</b>	<b>510,345</b>	<b>(74,014)</b>	<b>579,297</b>	<b>(237,914)</b>	<b>66,939</b>	<b>1,208,393</b>

## Other Information

### Current Medicaid Rate

Clearview Nursing Home	201.33
IID	297.33

### Payer Breakdown for MCHA

Medicaid	85%
Private Pay/Commercial	8%
Medicare	6%
Other	0%

### Other Revenue

Misc Revenue	14,229
Supplemental Payment	619,933
Misc MCHA Revenue (COVID)	565,881
MCHA Assessment Revenue	11,061

**Total 1,211,104**



# MCHA Fund Balance

- Balance as of 12/31/19      \$12,779.27
- Average Yearly Expenses    \$7,000
- Purpose:
  - Set rate based on a loss of 150,000
  - 2021 payment will be placed in a segregated account and applied as a dollar for dollar offset to next years rate.



Questions?